

MANAGEMENT OF NON-PROFIT ORGANIZATIONS

There are more than 1.5 million non-profit organizations in the United States, and the numbers are increasing daily. The non-profits (NPO) also known as Not-For-Profit Organizations, include Hospitals, Colleges, Charities, Community Organizations, and a large number of large & small groups at all levels of the society, with a wide array of objectives and services.

While most non-profits have traditionally been managed by volunteers, during the last few decades, there has been an incredible growth in careers at the non-profit organizations. There is a huge demand for professional managers for non-profits of all sizes.

The Certificate (1-Year) and Diploma (2-Year) program at the Dominican International Institute trains you in all aspects of Non-Profit operation, from developing a non-profit organization to operating & managing the NPO.

Competency Based accelerated programs, based on credit for previous studies, experience, research or examination, may allow you to complete the program in less time. Most courses, including Continuing Education Programs, may be available on-campus, on-line or a combination thereof.

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ENG-102	English Composition - 2	45
BUS-230	Introduction to Non-Profit Org.	45
SOC-101	Introduction to Sociology	45
ECO-101	Introduction to Economics	45

Trimester - 3

BUS-103	Introduction to Marketing	45
BUS-105	Fundamentals of Management	45
CUL-101	Multicultural Studies	45
BUS-218	Public Relations	45

Trimester - 4

BUS-202	Introduction to Event Managt	45
SPA-101	Spanish As A Second Language	45
GRN-101	Fundamentals of Grant Writing	45

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BUS-204	Planning A Successful Event	45
BUS-232	Marketing the Non-Profit Org.	45
BUS-237	Budgeting & Financial Mngmt	45

Trimester - 6

PSY-250	Psychology In Business	45
BUS-217	Human Resources Management	45
BUS-238	Fundraising & Sponsorship	45
CUL-201	Intercultural Communications	45

Trimester - 7

BUS-104	Writing a Successful Business Plan	45
SOC-304	Community Development	45
BUS-208	Managing Teams	45
BUS-209	Organizational Theory	45

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BUS-219	Crisis & Conflict Management	45
BUS-207	The Art of Public Speaking	45
ETH-101	Professional Ethics	45

The students are required to complete CPR & First Aid Course at their own expense before graduation.

Understanding Non Profit Organizations Management

Michael J. Worth



Understanding Non Profit Organizations Management:

Understanding Nonprofit Organizations Lisa A. Dicke, J. Steven Ott, 2023-04-03 There are no easy solutions to the complexities faced by nonprofit leaders and managers This textbook addresses the governance leadership and management functions of the thousands of organizations in the nonprofit sector that provide an enormous range of services This thoroughly revised fourth edition of Understanding Nonprofit Organizations does not simply recount and summarize seminal literature it presents 22 of the most important and informative articles chapters and essays written about the workings of nonprofit organizations alongside 18 case studies that illustrate the complex governing leading and managing issues raised in the chapters The introductions that open each of the sections explore important issues and concepts provide context and explain what students should be looking for as they read each of the chapters Each section introduction has been extensively rewritten or updated to address recent movements and changes in the nonprofit field including the impacts of the COVID 19 pandemic on all aspects of nonprofit organizations functions and ability to raise funds increasing social and political divides within countries and communities the gains and problems that have arisen with dramatic expansion of social media and the need for justice equity diversity and inclusion in our organizations and our society Understanding Nonprofit Organizations provides a cohesive set of relevant readings for a course on nonprofit organizations and management and instructors and students will appreciate the original case studies that parallel the major themes presented The book is also designed for individuals who are hoping or planning to move into paid or voluntary leadership and management positions in nonprofit organizations as well as for those already involved with nonprofits seeking to improve their skills and understanding of their chosen field

Managing Nonprofit Organizations Mary Tschirhart, Wolfgang Bielefeld, 2012-07-11 MANAGING NONPROFIT ORGANIZATIONS This essential resource offers an overall understanding of nonprofits based on both the academic literature and practitioner experience It shows how to lead manage govern and structure effective and ethical nonprofit organizations Managing Nonprofit Organizations reveals what it takes to be entrepreneurial and collaborative formulate successful strategies assess performance manage change acquire resources be a responsible financial steward and design and implement solid marketing and communication plans Managing Nonprofit Organizations is the only introductory text on this subject that manages to do three critical things equally well It s comprehensive covering all the key topics leaders of NPOs need to know about it s practical providing lots of examples case incidents and experiential exercises that connect the content to the real world and best of all and most unique compared to others it s research based drawing on the latest and best empirical studies that look into what works and doesn t work in the world of nonprofit management Vic Murray professor School of Public Administration University of Victoria This book is a rarity a text that can be used both as the focus for academic study and as a source of stimulating ideas for those practitioners who want to explore theories about management and how they can be applied so they can do a better job Tschirhart and Bielefeld have explained all aspects of

nonprofit management and leadership in a way that will stimulate as well as inform Richard Brewster executive director National Center on Nonprofit Enterprise Virginia Tech University Managing Nonprofit Organizations presents a comprehensive treatment of this important topic The book satisfies the competencies and curriculum guidelines developed by NASPAA and by NACC and would be ideal for instruction The book maintains its commitment to informing management and leadership throughout the nonprofit sector Jeffrey L Brudney Albert A Levin Chair of Urban Studies and Public Service Cleveland State University This is an important book written by two of the leading scholars in the nonprofit studies field Nonprofit managers board members funders educators and others will find Managing Nonprofit Organizations extremely valuable Michael O Neill professor of nonprofit management University of San Francisco Here s the book that my students have been asking for just the right mix of theory presentation research findings and practical suggestions to serve the thoughtful nonprofit management practitioner It will inform instruct and ultimately inspire Rikki Abzug professor of management Anisfield School of Business Ramapo College

Understanding Nonprofit Organizations Lisa A Dicke, J Steven Ott, 2023-04-03 There are no easy solutions to the complexities faced by nonprofit leaders and managers This textbook addresses the governance leadership and management functions of the thousands of organizations in the nonprofit sector that provide an enormous range of services This thoroughly revised fourth edition of Understanding Nonprofit Organizations does not simply recount and summarize seminal literature it presents 22 of the most important and informative articles chapters and essays written about the workings of nonprofit organizations alongside 18 case studies that illustrate the complex governing leading and managing issues raised in the chapters The introductions that open each of the sections explore important issues and concepts provide context and explain what students should be looking for as they read each of the chapters Each section introduction has been extensively rewritten or updated to address recent movements and changes in the nonprofit field including the impacts of the COVID 19 pandemic on all aspects of nonprofit organizations functions and ability to raise funds increasing social and political divides within countries and communities the gains and problems that have arisen with dramatic expansion of social media and the need for justice equity diversity and inclusion in our organizations and our society Understanding Nonprofit Organizations provides a cohesive set of relevant readings for a course on nonprofit organizations and management and instructors and students will appreciate the original case studies that parallel the major themes presented The book is also designed for individuals who are hoping or planning to move into paid or voluntary leadership and management positions in nonprofit organizations as well as for those already involved with nonprofits seeking to improve their skills and understanding of their chosen field

Understanding Nonprofit Organizations J. Steven Ott, 2001-01-26 J Steven Ott s Understanding Nonprofit Organizations Governance Leadership and Management is a collection of the most insightful and most recent readings about the challenges of managing a nonprofit organization in the United States The anthology examines the distinctiveness of nonprofit organizations through the writing of scholars

consultants and practicing executives It focuses on governing leading and managing nonprofit organizations and how nonprofit organizations differ from both the public and private sectors The 37 chapters speak to the most important functions contextual factors and internal functions concepts and issues that face today s leaders and managers of nonprofit organizations Understanding Nonprofit Organizations Governance Leadership and Management is an ideal text for use in graduate and upper division undergraduate survey courses on nonprofit organizations and management

UNDERSTANDING NONPROFIT ORGANIZATIO STEVEN OTT,2018-09-18 Understanding Nonprofit Organizations examines the most important issues that face today s leaders and managers of nonprofit organizations through the writing of scholars consultants and practicing executives It focuses on governing leading and managing nonprofit organizations and how such organizations differ from both the public and private sectors Each part opens with a framing essay that identifies the central themes and issues and summarizes the significance of the contribution that each piece makes to the development of knowledge in the field Completely revised and updated the third edition includes new articles on legal frameworks philanthropy managing volunteers and accountability as well as an original essay on capacity building In addition the third edition features new thought provoking case studies by C Kenneth Meyer making it an even more student friendly text for graduate and upper division undergraduate nonprofit organizations and management survey courses *Understanding Nonprofit Organizations* J. Steven Ott,Lisa A. Dicke,2016 Understanding Nonprofit Organizations examines the most important issues that face todays leaders and managers of nonprofit organizations through the writing of scholars consultants and practicing executives It focuses on governing leading and managing nonprofit organizations and how such organizations differ from both the public and private sectors **Nonprofit Management 101** Darian Rodriguez Heyman,2011-03-23 A comprehensive handbook for leading a successful nonprofit This handbook can educate and empower a whole generation of nonprofit leaders and professionals by bringing together top experts in the field to share their knowledge and wisdom gained through experience This book provides nonprofit professionals with the conceptual frameworks practical knowledge and concise guidance needed to succeed in the social sector Designed as a handbook the book is filled with sage advice and insights from a variety of trusted experts that can help nonprofit professionals prepare to achieve their organizational and personal goals develop a better understanding of what they need to do to lead support and grow an effective organization Addresses a wealth of topics including fundraising Managing Technology Marketing Finances Advocacy Working with Boards Contributors are noted nonprofit experts who define the core capabilities needed to manage a successful nonprofit Author is the former Executive Director of Craigslist Foundation This important resource offers professionals key insights that will have a direct impact on improving their daily work **Financial Management for Nonprofit Organizations** John Zietlow,Jo Ann Hankin,Alan Seidner,Tim O'Brien,2018-04-10 Essential tools and guidance for effective nonprofit financial management Financial Management for Nonprofit Organizations provides students professionals

and board members with a comprehensive reference for the field Identifying key objectives and exploring current practices this book offers practical guidance on all major aspects of nonprofit financial management As nonprofit organizations fall under ever increasing scrutiny and accountability this book provides the essential knowledge and tools professional need to maintain a strong financial management system while serving the organization s stated mission Financial management cash flow and financial sustainability are perennial issues and this book highlights the concepts skills and tools that help organizations address those issues Clear guidance on analytics reporting investing risk management and more comprise a singular reference that nonprofit finance and accounting professionals and board members should keep within arm s reach Updated to reflect the post recession reality and outlook for nonprofits this new edition includes new examples expanded tax exempt financing material and recession analysis that informs strategy going forward Articulate the proper primary financial objective target liquidity and how it ensures financial health and sustainability Understand nonprofit financial practices processes and objectives Manage your organization s resources in the context of its mission Delve into smart investing and risk management best practices Manage liquidity reporting cash and operating budgets debt and other liabilities IP legal risk internal controls and more Craft appropriate financial policies Although the U S economy has recovered recovery has not addressed the systemic and perpetual funding challenges nonprofits face year after year Despite positive indicators many organizations remain hampered by pursuit of the wrong primary financial objective insufficient funding and a lack of investment in long term sustainability in this climate financial managers must stay up to date with the latest tools practices and regulations in order to serve their organization s interests Financial Management for Nonprofit Organizations provides clear in depth reference and strategy for navigating the expanding financial management function Managing Nonprofit Organizations in a Policy World Shannon K. Vaughan,Michelle Arsneault,2013-01-08 In explicitly tying the policy realm to management skills this book sheds new light on how nonprofit managers can better navigate policymaking and regulatory contexts to effectively lead their organizations **Nonprofit Management 101** Darian Rodriguez Heyman,Laila Brenner,2019-08-20 A new edition of the essential guide to nonprofit management This intensely practical comprehensive guidebook is for both leaders new to the nonprofit sector looking for a quick primer on all the issues that matter as well as established veterans looking to understand how all the pieces fit together Showcasing practical tips and takeaways this how to manual and resource guide provides easy to implement solutions for organizations seeking to expand impact and meet mission Seasoned veterans including Van Jones Fair Trade founder Paul Rice Lynne Twist Kay Sprinkel Grace Joan Garry and more share knowledge and useful insights on all aspects of nonprofit management including Fundraising from individuals companies and foundations Online fundraising social networking and effective use of technology Marketing public relations and events Board and volunteer engagement Human resources and career planning Lobbying and advocacy Legal and financial management Leadership and strategic planning This is essential reading for anyone in the nonprofit sector looking

for the latest information in the field **Nonprofit Management** Michael J. Worth, 2011-02-23 The Second Edition of Nonprofit Management Principles and Practice is a comprehensive textbook covering the scope and structure of the nonprofit sector leadership of nonprofits managing the nonprofit organization fundraising earned income strategies financial management nonprofit lobbying and advocacy managing international and global organizations and social entrepreneurship Written specifically for students this text integrates research theory including more than is found in the more prescriptive practitioner oriented alternatives Providing an overview suitable for students enrolled in their first course in the field the book also includes cases and discussions of advanced issues for those with experience Key Features Includes a new chapter on Social Entrepreneurship which examines the theories behind this concept as well as the successful practices of high impact nonprofits around the world Takes a balanced approach to varied perspectives and controversial issues and encompasses traditional concepts as well as new approaches and thinking Integrates social sciences research management theory and practitioner literature Includes mini cases to enhance student understanding of the issues involved in real world situations Gives students direction on where to go in the literature to learn more through chapter ending S Suggestions for Further Reading Includes S Questions for Discussion at the end of each chapter to help students apply chapter content to actual nonprofit organizations Introduction to Nonprofit Management W. Glenn Rowe, Mary Conway Dato-on, 2012-01-20 Introduction to Nonprofit Management Text and Cases is a unique collection of 28 cases from Ivey Publishing at the Richard Ivey School of Business This casebook helps students gain a better understanding of nonprofit management by providing contemporary cases from around the world illustrating the complexity of nonprofit management in a variety of different sectors Each chapter begins with a substantive introduction to the chapter topic by the editors The book matches cases to the key concepts in nonprofit management allowing students to discuss the outcomes and consider the reasons for success or failure In addition to covering topical issues for managing a nonprofit organization the book also discusses current trends in the field such as social entrepreneurship earned income strategies advocacy lobbying and leadership The SAGE Text and Cases Series featuring IVEY Cases is a co publishing partnership between SAGE and the Richard Ivey School of Business at The University of Western Ontario Due to their popularity in more than 60 countries approximately 200 new cases are added to the Ivey School of Business library each year These affordable collections not only help students connect to real world situations but also benefit a professional readership seeking continued education in the field Nonprofit Management Chastity Weese, 2009 Book CD ROM According to the National Center for Charitable Statistics there are over 1 4 million registered non profit organisations in the United States alone While the areas of focus may differ one thing applies to each and every organisation The challenges of running a non profit are far reaching and unique This book teaches you the basics including how to create a plan fund a mission recruit and keep volunteers create and follow a budget perform SWOT analysis and more You will also learn about performance measurement tools taxes management theories accounting public and

government relations insurance fundraising educational programs sponsorship programs legal requirements consultants lobbying and ethics Also included are strategies for working with the board of directors managing conflicts of interest hiring or firing and other management issues This book shows you how to overcome common obstacles such as founder s syndrome poor meeting attendance and rapid staff turnover You are also provided with real world examples and case studies that demonstrate both effective and ineffective management strategies The companion CD ROM contains worksheets checklists and tables to aid in your non profit management strategy

Starting and Running a Nonprofit Organization Joan M. Hummel,1996 Starting and Running a Nonprofit Organization is a book for people who are forming new small nonprofits thinking about converting an informal grassroots group into tax exempt status reorganizing an existing agency or currently managing a nonprofit It provides practical and basic how to information on legal tax organizational and other issues particular to nonprofits This one of a kind resource has been a valuable guide to nonprofit management for decades While much of the information originated in an earlier era of nonprofit formation it remains highly useful for gaining an overview and creating an action plan for people entering this realm of organizational management Its compact format provides information in an easy to understand style The book describes step by step the typical phases of creating and operating a new nonprofit including incorporation establishing a board of directors writing bylaws obtaining tax exempt status creating a strategic plan budgeting and grant seeking understanding accounting principles managing human resources and creating a community relations plan The Center for Nonprofit Management is a department of the Graduate School of Business at the University of St Thomas in Minneapolis and St Paul It provides training and guidance in all aspects of the nonprofit sector to existing organizations as well as individuals or groups who are seeking help in starting a nonprofit

The Routledge Companion to Nonprofit Management Helmut Anheier,Stefan Toepler,2020-04-08 Over the past three decades or so the nonprofit voluntary or third sector has undergone a major transformation from a small cottage industry to a major economic force in virtually every part of the developed world as well as elsewhere around the globe Nonprofit organizations are now major providers of public services working in close cooperation with governments at all levels and increasingly find themselves in competition with commercial firms across various social marketplaces This transformation has come with ever increasing demands for enhancing the organizational capacities and professionalizing the management of nonprofit institutions The Routledge Companion to Nonprofit Management is the first internationally focused effort to capture the full breadth of current nonprofit management research and knowledge that has arisen in response to these developments With newly commissioned contributions from an international set of scholars at the forefront of nonprofit management research this volume provides a thorough overview of the most current management thinking in this field It contextualizes nonprofit management globally provides an extensive introduction to key management functions core revenue sources and the emerging social enterprise space and raises a number of emerging topics and issues that will shape nonprofit management in

future decades As graduate programs continue to evolve to serve the training needs in the field The Routledge Companion to Nonprofit Management is an essential reference and resource for graduate students researchers and practitioners interested in a deeper understanding of the operation of the nonprofit sector

The Jossey-Bass Handbook of Nonprofit Leadership and Management David O. Renz, 2016-08-10 The go to nonprofit handbook updated and expanded for today's leader The Jossey Bass Handbook of Nonprofit Leadership and Management is the bestselling professional reference and leading text on the functions processes and strategies that are integral to the effective leadership and management of nonprofit and nongovernmental organizations Now in its fourth edition this handbook presents the most current research theory and practice in the field of nonprofit leadership and management This practical relevant guide is invaluable to the effective practice of nonprofit leadership and management with expanded attention to accountability transparency and organizational effectiveness It also extensively covers the practice of social entrepreneurship presented via an integrative perspective that helps the reader make practical sense of how to bring it all together Nonprofit organizations present unique opportunities and challenges for meeting the needs of societies and their communities yet nonprofit management is more complex and challenging than ever This Handbook provides a framework to help you lead and manage efficiently and effectively in this new environment Building on solid current scholarship the handbook provides candid practical guidance from nationally recognized leaders who share their insights on The relationship between board performance and organizational effectiveness Managing internal and external stakeholder relationships Financial viability and sustainability and how to enhance both for the long term Strategies to successfully attract retain and mobilize the very best of staff and volunteers The fourth edition of the handbook also includes content relevant to associations and membership organizations The content of the handbook is supplemented and enriched by an extensive set of online supplements and tools including reading lists web references checklists PowerPoint slides discussion guides and sample exams Running your nonprofit or nongovernmental organization effectively in today's complex and challenging environment demands more knowledge and skill than ever deployed in a thoughtful and pragmatic way Grounded in the most useful modern scholarship and theory and explained from the perspective of effective practice The Jossey Bass Handbook of Nonprofit Leadership and Management is a pivotal resource for successful nonprofit leaders in these turbulent times

Change Management in Nonprofit Organizations Kunle Akingbola, Sean Edmund Rogers, Alina Baluch, 2019-03-30 Nonprofit organizations are arguably in a perpetual state of change Nonprofits must constantly scan analyze and adapt to the implications of the changing needs of clients the community funders and government policy Hence the core competencies and capabilities of nonprofits must include how to effectively manage change The knowledge skills and abilities of employees volunteers and managers must include the competencies required to formulate and implement strategies to manage planned and unplanned change This book brings to the forefront the challenges and opportunities of change by combining insights from practice research and

theories of change management to examine nonprofits It incorporates interdisciplinary perspectives to examine the dimensions determinants and outcomes of change in nonprofits It offers managers researchers and students case examples on how to develop implement and manage change in the context of nonprofits Readers will better understand the dimensions of change that are unique to nonprofits and how these should be integrated into strategy and day to day operations including reflection for both the change agent and the change recipient **The Complete Guide to Nonprofit Management** Smith, Bucklin & Associates,2000-07-19 In an updated second edition this popular how to book addresses such vital issues as the importance of mission statements the board of directors role in daily operations planning a publicity campaign coordinating special conventions basic office management and information services Charts graphs Streetsmart Financial Basics for Nonprofit Managers Thomas A. McLaughlin,2009-03-23 Praise for Streetsmart Financial Basics for Nonprofit Managers Third Edition Tom McLaughlin is a proven master at making the daunting concepts of nonprofit financial management clear and engaging This book is a superb introduction for new nonprofit executives board members and students It is also an excellent refresher and reference for those of us who have been around the nonprofit sector for a while It is well written concise and thought provoking J Gregory Dees Professor of the Practice of Social Entrepreneurship and Nonprofit Management at Duke University s Fuqua School of Business and coauthor of Enterprising Nonprofits and Strategic Tools for Social Entrepreneurs A very practical guide to understanding and managing the finances of a nonprofit organization As nonprofits strive for greater accountability Tom McLaughlin s real world examples and accessible style make this book indispensable for nonprofit executives managers and board members at organizations of any size Gordon J Campbell President and CEO United Way of New York City Tom McLaughlin s powerful book is far more than a useful tool It provides the philosophical approach to instill strong stewardship and future viability to those in the world of nonprofits He takes apart the complex issues of nonprofit stewardship just as Einstein translated relativity into a simple equation Purely masterful Jim Mellor Senior VP Chief Financial Officer YMCA of the USA Note CD ROM DVD and other supplementary materials are not included as part of eBook file

Strategic Management in Nonprofit Organizations William A. Brown,2014-03-11 Nonprofit organizations are complex and distinctive organizational entities The literature of strategic management poses some interesting challenges and is only partially developed to inform decision making for nonprofit managers Strategic Management in Nonprofit Organizations uses a strategic management framework to consider key decisions that nonprofit managers and volunteer leaders confront as they plan and work to position their organizations for optimal success Key Features Fills a gap in the current literature by providing a thorough examination of management and planning issues experienced by nonprofit managers including challenges such as muted markets and specific performance expectations Blends together theoretical empirical and normative literature with descriptive stories of managing in the sector Suggests some optimal practices for managers who want to strengthen their organizations Perfect for graduate students in nonprofit management programs Supported by a

complete package of instructor ancillary materials including an Instructor s Manual PowerPoints and Test Bank Contents
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