



THE FIELDSTONE ALLIANCE NONPROFIT GUIDE TO

CONDUCTING SUCCESSFUL FOCUS GROUPS



*How to Get
the Information
You Need to
Make Smart
Decisions*

Judith Sharken Simon

The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups

Jody A. Rendziak



The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups:

The Fieldstone Alliance Nonprofit Guide to Conducting Successful Focus Groups Judith Sharken Simon, Amherst H Wilder Foundation, 1999-01-15 Practical and easy to use Conducting Successful Focus Groups gives you the practical guidance to do focus groups using little more than staff or volunteer time and the cost of refreshments In ten easy to follow steps you ll learn how to plan and conduct focus groups and most importantly how to put the results into action 1 Create a focused purpose statement 2 Set up a realistic timeline 3 Decide who and how many participants to invite 4 Generate questions that ll get the information you need 5 Write a focus group script 6 Choose a facilitator 7 Find a location that puts people at ease 8 Run the focus group 9 Put the results into action Each step is followed by a task statement that sums up what you need to do before moving on Examples worksheets answers to frequently asked questions and an annotated bibliography make the job even easier People feel flattered when you ask for their opinions in fact most love to tell you what they think With Conducting Successful Focus Groups you ll have the tools to use focus groups effectively and make better informed plans

The Wilder Nonprofit Field Guide to Conducting Successful Focus Groups Judith Sharken Simon, 1999 Practical and easy to use Conducting Successful Focus Groups gives you the practical guidance to do focus groups using little more than staff or volunteer time and the cost of refreshments In ten easy to follow steps you ll learn how to plan and conduct focus groups and most importantly how to put the results into action 1 Create a focused purpose statement 2 Set up a realistic timeline 3 Decide who and how many participants to invite 4 Generate questions that ll get the information you need 5 Write a focus group script 6 Choose a facilitator 7 Find a location that puts people at ease 8 Run the focus group 9 Put the results into action Each step is followed by a task statement that sums up what you need to do before moving on Examples worksheets answers to frequently asked questions and an annotated bibliography make the job even easier People feel flattered when you ask for their opinions in fact most love to tell you what they think With Conducting Successful Focus Groups you ll have the tools to use focus groups effectively and make better informed plans

Focus Groups Graham R. Walden, 2008-07-07 This volume is the first of two volumes that address the most recent ten years 1997 2006 of focus group studies and research literature Volume one provides coverage of the arts and humanities social sciences and the nonmedical sciences and volume two concentrates on the medical and health sciences These volumes cover the English language academic literature books chapters in books journal articles and significant pamphlets available in libraries via interlibrary loan and online A variety of materials are included instructional guides handbooks reference works textbooks and academic journal literature In Focus Groups Volume I the following subject disciplines have been considered in the arts and humanities_linguistics music religion and sports and leisure studies in the social sciences_anthropology business cartography communication demography education law library science political science psychology and sociology and in the non medical sciences_agriculture biology engineering environmental sciences and physics The selected entries have a minimum of four pages and include 29 books 50

book chapters 349 articles and 10 pamphlets for a total of 438 entries An appendix includes the titles of the 245 journals cited along with the appropriate entry numbers for each Author and subject indexes provide access to the contents with the subject index providing access to unique terms The detailed contents pages are designed to enable the reader to quickly find appropriate entries through the use of extensive and detailed subheadings

The Wilder Nonprofit Field Guide to Developing Effective Teams Beth Gilbertsen,Vijit Ramchandani,1999 Proven methods for smoother and more productive teamworkTeamwork is rarely simple easy or natural It s not enough to announce we re a team and expect results The Wilder Nonprofit Field Guide to Developing Effective Teams is a collection of the best tried and true team building methods All types of nonprofits community groups volunteers and board members can benefit from the tips and processes in this guide Plus no matter what role you play on the team you can use this guide and help bolster your team s success Tools for team start upTo help your team get going this guide gives you seven tools and techniques for Writing a team mission statement Setting team goals Conducting effective team meetings Creating ground rules Decision making in teams Creating team project plans Developing team spirit Tools for team maintenanceEven the best teams struggle with challenges This guide will help you deal with predictable problems and improve teamwork at any stage of your team s development You ll find specific guidance for Improving team meetings Evaluating overall team effectiveness Resolving conflict within a team Managing conflict between two teams Clarifying roles and responsibilities Dealing with performance problems Communicating between meetings With a few tools and a little guidance most groups of people who want to become a team can do it The Wilder Nonprofit Field Guide to Developing Effective Teams is just the help you need

Getting the Message Out , Reaching and Responding to the Audience Stacy Klingler,Cinnamon Catlin-Legutko,2013-04-16 Museums exist to serve their audiences This book describes how you can better relate to your audience looking at how small museums are engaging with and advocating for their communities We address marketing and public relations visitor services accessibility and easy ways to find out what your audience members think about and want from you

Understanding community attitudes about aging dams Jody A. Rendziak,2002

The Community Economic Development Handbook Mihailo Temali,2002-09-20 The step by step guide to turning any neighborhood around A weak local economy can be strengthened A run down neighborhood of boarded up storefronts litter strewn sidewalks high unemployment and poorly maintained housing can be transformed An entire community can be lifted up Mihailo Mike Temali knows this first hand He has spent nearly twenty years working in community based economic development helping cities as diverse as St Paul Minnesota and Santiago Chile In this concrete practical jargon free handbook he describes a proven way to make any community a better place to live Comprehensive realistic and easy to use If you don t already have a community economic development CED organization in place Temali tells you how to set one up Then he defines four pivot points that are crucial to neighborhood economies 1 Revitalizing your commercial district 2 Developing microbusinesses 3 Developing your community workforce and 4 Growing good

neighborhood jobs He explains how to choose your first pivot point then guides you through the process of tackling each one True stories of successful CED provide inspiration Sidebars explore related issues dealing with gentrification finding potential partners supporting microentrepreneurs and more Other CED professionals share their insights in From the Field notes Appendices point you toward useful resources show you how to use the Internet to research your regional economy and include dozens of worksheets that will help you move from reading about CED to doing it The Community Economic Development Handbook is precisely what you need to turn your neighborhood around

Toward a 21st-Century School Library Media Program Esther Rosenfeld, David V. Loertscher, 2007-10-15 A collection of articles written by leading experts in the school library field that explain how school teachers librarians and administrators can work together to improve library services and meet the needs of all students

Using Qualitative Methods , Marketing Workbook for Nonprofit Organizations: without special title Gary J. Stern, 1990 Don't just wish for marketing results get them If marketing seems too commercial or too complex or if your current efforts aren't delivering results this book is for you With this helpful guide you can create a simple usable marketing plan designed to get results Since its first edition in 1990 the Marketing Workbook has helped thousands like you use marketing to reach the people you want to help and attract the money and support your organization deserves Now this updated second edition offers an easy to follow five step process to create an effective marketing plan provides an expanded resources section including Internet examples and includes web wisdom to help you set reasonable web goals build an on line reputation and learn about the possibilities and pitfalls of web promotion Use it to be sure you have the right services to meet people's needs reach the audiences you want with a message that motivates people to respond and make a strong impact in your community and beyond This book will guide you through each stage of the marketing process You'll learn how to link marketing with strategic planning set goals and evaluate your success conduct a marketing audit using the Six Ps of Marketing position your organization in a unique niche and develop a marketing plan and promotional campaign Plus you also get 27 proven promotional techniques dozens of tips for writing and design a sample marketing plan a case study of how one nonprofit implemented their plan and much more Get the Marketing Workbook and start putting the power of marketing to work in your organization

The Nonprofit Membership Toolkit Ellis M.M. Robinson, 2003-07-10 Your Hands On Membership Toolkit To be successful social change organizations require support from both dedicated partners in the community and individuals who need organizations to speak and act for them Smart organizations create a win-win situation by building membership programs that engage individuals in social change and assure long-term financial success for their organization Successful membership programs provide individuals with valuable services a place in a community and advocates who work on their behalf In return members provide organizations with volunteers expertise credibility future leadership political clout word of mouth support financial assistance and a team of readily available loyalists Step by step The Nonprofit Membership Toolkit shows how to create manage and sustain a

dynamic membership program that will help a social change organization thrive Written for both new and well established organizations this book is grounded in proven marketing techniques It gives managers and executive directors the information and tools needed to understand their current members and attract new ones and it walks organizations through the process of linking program goals with membership goals The Nonprofit Membership Toolkit includes a wealth of illustrative examples and sample membership publications Schedules for typical membership tasks keep organizations on track and the easily reproducible worksheets and checklists and the companion Web site help readers design a program that can be adapted to meet the unique needs of their individual organization The Nonprofit Membership Toolkit will help executive directors development directors staff and board members and other volunteers involve the community build program effectiveness and diversify and strengthen their organization s funding base **Nonprofit Mergers Workbook**

Part II La Piana Associates,2004 CD ROM contains integration plan software worksheets pre and post merger assessment tool sample human resource audit and sample technology audit *Community Building* Paul W. Mattessich,Barbara R. Monsey,Corinna Roy,1997 This practical guide shows you what really does and doesn t contribute to community building success It reveals 28 keys to help you build community more effectively and efficiently You won t find another single report that pulls out common lessons from across community building initiatives about what works You can use this report to find out what community characteristics contribute to successful community building make sure key processes such as communications and technical assistance are in place determine if community leaders or organizers have essential qualities such as a relationship of trust and flexibility and evaluate the likely success of a proposed project or get a struggling effort back on track Examples definitions and a detailed bibliography make this report even more valuable Wilder Research Center scoured the literature contacted resource centers and spoke with community development experts across the country The result is concrete understandable research based on real life experiences The 28 factors in this report are grouped by 1 characteristics of the community 2 characteristics of the community building process and 3 characteristics of community building organizers Detailed descriptions and case examples of how each factor plays out are followed by practical questions you can use to assess your work In addition to the factors you also get working definitions for community community building and many other terms a list of resources and contacts in the field an explanation of how the research was done and a complete bibliography of all the studies used in this report Now you can save time looking for best practice information With this concise report you ve got the tools to help your community building work succeed Financial Leadership for Nonprofit Executives Jeanne Bell,Jeanne Peters,Elizabeth Schaffer,2005 Making sure that your nonprofit is going to be around long term requires financial leadership This means creating a financial vision for your organization and planning how you ll get there Financial Leadership for Nonprofit Executives gives you the framework specific language and processes to lead with confidence With it you ll learn how to protect and grow the assets of your organization and accomplish as much mission as

possible with those resources The good news is you don't have to be a trained accountant earn an MBA or have run a for profit business in another lifetime You already have many of the skills it takes to be a financial leader This useful guide makes the process understandable and doable You'll find clear logical steps to learn how to get accurate financial data in a format you can understand use financial data to evaluate your organization's health plan around a set of meaningful financial goals and communicate progress on these goals to your staff board and external stakeholders You'll also find five foundational financial leadership principles three overarching questions every financial leader needs to be able to answer and where to find those answers two fundamental budgeting principles and five steps to building a strong annual budget At the end of each chapter is an evaluation tool You can rate how your organization is doing relative to the component of financial leadership covered in each chapter Each attribute is scored as being red yellow or green Red items are below standard and require immediate attention yellow items are widely practiced though not generally ideal and green items are considered best practice Over time as you and your partners on the board and staff move the organization toward green in each of these areas you will create an environment in which financial leadership can flourish

Social Work Macro

Practice F. Ellen Netting, Peter M. Kettner, Steven Lloyd McMurtry, 2008 Social Work Macro Practice focuses on work with organizations and communities including planned change approaches and implementation This new edition of Social Work Macro Practice has been updated and revised to make it an even stronger and more user friendly text The authors have designed the book to mesh well with a variety of contemporary policy texts CLENetExchange, 1998 Exporting Automotive Components, 2003 This guidebook aimed at small and medium sized enterprises SMEs covers various aspects of exporting in the automotive components sector including drawing up a business strategy information sources on industry trends buyers and suppliers ISO quality standards trade channels managing client requirements costing and pricing market research customs and import duties e-commerce online procurement packaging and labelling WTO related issues SMEs and intellectual property matters **Co-champions for Diversity in Engineering** Dr. Mary R. Anderson-Rowland, Rebecca M. Dockter, 2001 **American Book Publishing Record**, 1999

The book delves into The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups. The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups is an essential topic that must be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups, encompassing both the fundamentals and more intricate discussions.

1. This book is structured into several chapters, namely:
 - Chapter 1: Introduction to The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups
 - Chapter 2: Essential Elements of The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups
 - Chapter 3: The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups in Everyday Life
 - Chapter 4: The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups in Specific Contexts
 - Chapter 5: Conclusion
 2. In chapter 1, the author will provide an overview of The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups. This chapter will explore what The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups is, why The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups is vital, and how to effectively learn about The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups.
 3. In chapter 2, this book will delve into the foundational concepts of The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups. This chapter will elucidate the essential principles that must be understood to grasp The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups in its entirety.
 4. In chapter 3, the author will examine the practical applications of The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups in daily life. The third chapter will showcase real-world examples of how The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups can be effectively utilized in everyday scenarios.
 5. In chapter 4, this book will scrutinize the relevance of The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups in specific contexts. The fourth chapter will explore how The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups is applied in specialized fields, such as education, business, and technology.
 6. In chapter 5, this book will draw a conclusion about The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups. The final chapter will summarize the key points that have been discussed throughout the book.
- The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups.

<https://ftp.barnabastoday.com/About/publication/Documents/workbook%20and%20licensure%20exam%20prep%20for%20radiography%20essentials%20for%20limited%20practice%203e.pdf>

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The Wilder Nonprofit Field Guide To Conducting Successful Focus Groups Introduction

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