

Wartburg Biology Writing Style Guide

The Wartburg Biology Department faculty have chosen to adopt a style manual to establish a consistent writing format across all of your biology courses. You should use the style and format guidelines in this document for all of your writing in biology, unless your instructor specifically instructs you to use a different style. This document includes the most pertinent information from *Scientific Style and Format*, The CSE Manual for Authors, Editors, and Publishers, 1st ed. by the Council of Science Editors. If you have any questions that go beyond the scope of this document, you should refer to either *A Short Guide to Writing About Biology*, 8th ed. by Jan A. Pechenik or *Scientific Style and Format*, which can be found in the reference section of Vogel Library.

Section 1: Numbers and Units

Whole Numbers

Modern scientific number style generally favors the use of numerals (1, 29) when discussing whole-number quantities as opposed to writing out the words (three, twenty-nine). Numerals are also used to indicate mathematical relationships (3:1 ratio, 100x magnification). There are four types of exceptions to this general rule.

1) If the number is the first word in the sentence, use the word, not the numeral.

Example: Ten adult females were selected for the study.

(not 10 adult females were selected for the study.)

2) If two numbers are adjacent in the sentence, one of them should be written as a word, and one as a numeral. If one of the numbers represents a measurement amount, that number should be written as a numeral.

Example: Five 1 mL aliquots were dispersed.

(We measured twenty 30 g samples.)

3) Spell out the words for the numbers zero and one unless they indicate a measured or calculated value. Values that meet this exception will generally have units associated with them.

Example: In each trial, one mouse was used as a control.

(The zero value for the spectrophotometer was obtained using a blank.)

(The mean growth for plants in the treatment group was 0 mm.)

(All samples were treated for 1 hour.)

4) A number that is a part of a figure of speech should be written as a word. Generally, you should avoid figures of speech in scientific writing, so you should not use this exception often.

Example: Three strikes and you're out.

(This tells us a thing or two about....)

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Wartburg Biology Writing Guide:

College Access and Opportunity Guide 2011 , The Oxford Handbook of Lexicography Philip

Durkin,2015-11-26 This volume provides concise authoritative accounts of the approaches and methodologies of modern lexicography and of the aims and qualities of its end products Leading scholars and professional lexicographers from all over the world and representing all the main traditions and perspectives assess the state of the art in every aspect of research and practice The book is divided into four parts reflecting the main types of lexicography Part I looks at synchronic dictionaries those for the general public monolingual dictionaries for second language learners and bilingual dictionaries Part II and III are devoted to the distinctive methodologies and concerns of historical dictionaries and specialist dictionaries respectively while chapters in Part IV examine specific topics such as description and prescription the representation of pronunciation and the practicalities of dictionary production The book ends with a chronology of major events in the history of lexicography It will be a valuable resource for students scholars and practitioners in the field **Compact Guide to Colleges** Barron's

Educational Editorial Staff,Barrons Educational Series,2000-08 This smaller and less expensive version of Barron s Profiles of American Colleges has been updated for the 2000 2001 school year It describes approximately 400 colleges across the United States in profiles adapted from the larger book The Compact Guide to Colleges mainly profiles schools that fall within Barron s top three categories on the academic competitiveness scale Most Competitive Highly Competitive and Very Competitive **The American Booksellers Guide** ,1868 **Educational Screen & Audio-visual Guide** ,1964

Peterson's Guide to Graduate and Professional Programs, an Overview ,1995 Peterson's Guide to Four-Year Colleges, 1995 Peterson's Guides, Inc,1994-06 This year s edition of Peterson s bestselling guide features extended coverage of student life faculty and programs career planning services and financial policies in addition to the unparalleled detailed information on nearly 2 000 four year colleges that readers have come to expect *U. S. News and World Report Ultimate College Guide* U.S. News & World Report (Firm),2007-10 In the simplest of terms leadership is about influencing people to achieve an objective that is important to the leader the group and the organization It is the human element leading motivating and inspiring particularly during times of crisis chaos and complexity when directives policy statements and communiques have little effect on cold exhausted and stressed followers Strong leadership encourages subordinates to go beyond the obligation to obey and commit to the mission in a way that maximizes their potential The Military Leadership Handbook is a concise and complete manual that identifies describes and explains all those concepts components and ideas that deal with or directly relate to military leadership The book is a comprehensive compendium that focuses on among other subjects cohesion command cultural intelligence discipline fear and trust this applied manual provides invaluable assistance to anyone who wishes to acquire a better understanding of both the theory and application of military leadership **U. S. News Ultimate College Guide** Anne McGrath,2006 Provides guidance for choosing a school getting accepted and finding financial aid and

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