LIUS E. EITINGTON

Author of The Winning Manager

The Winning Trainer

Winning Ways to Involve People in Learning



Hussin A.Rothana

The Winning Trainer Julius E. Eitington, 2007-09-20 This book has more ideas on how to add involvement in learning than any one trainer could ever use Your students and workshop participants will increase their understanding and retention when you design training activities using The Winning Trainer This updated and expanded edition is richer than ever before It provides more than 100 ready made handouts learning instruments and worksheets all you do is photocopy numerous examples model dialogues and sample answers hundreds of exercises games puzzles role plays icebreakers and other group in action techniques samples of each technique and ways to effectively use them advice on subjects such as unwilling participants use of the outdoors breaks program endings and storytelling Significant new additions to the book include materials on the following topics new easier to accomplish approaches to evaluation ROE Return on Expectations and Customer Satisfaction as a business indicator a methodology to secure group feedback at the end of the program concerning the trainer facilitator's role and participation in the course an instrument for the early screening of likely obstacles when transferring training added techniques to ensure that training transfers to the job a demonstration of how to conduct a quick assessment of needs when under pressure to do so keys to successful training in other cultures several new instruments including how to assess one s prowess as a facilitator how to assess trust in a team and how to measure one s CQ creativity quotient Two new chapters have been added to treat new material on intelligence and learning principles of adult learning and distance learning In addition numerous new group in action techniques and conceptual materials have been added to the existing chapters This is the one stop source book every trainer needs

The Winning Trainer Julius E. Eitington, 1984-01-01

The Winning Trainer Julius E. Eitington,1989 This book has more ideas on how to add involvement in learning than any one trainer could ever use Your students and workshop participants will increase their understanding and retention when you design training activities using The Winning Trainer Facilitation Basics, 2nd Edition Donald V. McCain,2015-09-07 Stop presenting and start facilitating meaningful learning Whether you are a subject matter expert who occasionally takes on a trainer role a trainer who wants to build on solid presentation skills or anywhere in between Facilitation Basics will help you create supportive and effective learning This complete how to guide is designed to improve your facilitation proficiency so you can give face to face as well as online and virtual classroom learners your best Part of ATD s Training Basics series this publication offers practical examples worksheets and tools that make workplace learning easy and rewarding You ll walk away with proven facilitation techniques and a deeper understanding of how to manage difficult participants and use media to support learning This refreshed second edition will guide you through how to enhance your skills as a facilitator create supportive and effective learning environments for face to face and online learners ensure learning is transferred to the job About the Training Basics Series ATD s Training Basics series provides a baseline explanation of the theories and concepts behind featured topics as well as instructions for their practical day to day application in the workplace Additional titles

include Adult Learning Basics Competency Based Training Basics the second edition of Training Design Basics and Virtual **Training Basics** Evaluation Basics, 2nd Edition Donald V. McCain, 2016-06-27 Your training Do they love it or live it How do training professionals show the impact their programs are making Positive feedback only goes so far in confirming success And entertainment value while important isn t the truest measure of your effectiveness To find out whether your participants are applying what they we learned on the job you need a good evaluation strategy one that connects evaluation to performance program design and bottom line value Each chapter of Evaluation Basics focuses on a critical aspect of developing and implementing an evaluation plan for a face to face or virtual training program You ll not only learn about the methods and instruments you can use to determine the value of your program but you ll also get help effectively communicating results Part of ATD s Training Basics series the second edition of Evaluation Basics offers practical examples worksheets and new case studies to further your understanding Resources in Education, 1997-10 Assessment Basics, 2nd Edition Beth McGoldrick, Deborah Tobey, 2016-09-20 Go from order taker to valued performance consultant You may be pressured to give an immediate yes to a training request Resist Instead start playing an essential role in driving your organization forward by using needs assessment to target your training programs to support critical business goals Organizations need staff to be efficient and effective That calls for training programs that get to the core of performance issues A needs assessment ensures that you understand the root of problems like knowledge gaps performance issues and product quality and gives you the tools to resolve them This second edition of Needs Assessment Basics starts with the initial training request and guides you all the way through data collection and making training recommendations A progressive case study illustrates the seven phases of a needs assessment plan to reinforce each chapter's content Part of ATD's Training Basics series Needs Assessment Basics will help you develop a foundation that will ensure the training programs you design and deliver will help the organization succeed The Adult Learner Malcolm Shepherd Knowles, 1990 Introduction Part 1 The A S K attitude The ASK attitude Self perception Actively Seek Knowledge ASK Part 2 Individual learning styles Self guiz what s my learning style V A or K which are you A listener s autobiography your story Multitracking using all the pathways Thinking style inventory Be adaptable to the learning situation Part 3 Planning for lifelong learning Learning goal worksheet A time and a place to learn Part 4 Learning to listen listening to learn Learning to listen listening to learn A different approach Listening distraction inventory Listening as a three stage process Part 5 New learning technology New learning technology Audiotape Video and videotape Videodisc technology Computer Assisted Instruction CAI Part 6 Learning from printed materials reading Learning from printed materials The four step process Improving your concentration Part 7 Making the most of your memory Making the most of your memory Mind mapping for memory The name game Beat the forgetting curve Processing new information Memory and aging External memory aids Time management and memory Part 8 Lifelong learning options Learning on the job *Powerful Designs for Professional*

Learning Lois Brown Easton, 2004 Library Journal ,1996 Parents, Getting a Head Start Against Drugs Sylvia Carter, 1993 A guide for parents to prevent drug and alcohol abuse among their children **Subject Guide to Books in** Training and Development Organizations Directory ,1988 Forthcoming Books Rose Arny, 1996-10 **Print** ,1997 Winning Trainer: Winning Ways to Involve People in Learning, 1984 Guide training of trainers by participative teaching methods planning of training and training programme design group leaders communication skills experiential learning techniques simulations games team teaching problem solving self attainment appraisal training course evaluation Illustrated Sporting & Dramatic News ,1912 Bibliography diagrams illustrations Billboard Music Week .1929 The Billboard ,1929 Video Source Book ,2006 A guide to programs currently available on video in the areas of movies entertainment general interest education sports recreation fine arts health science business industry children juvenile Subject Guide to Children's Books in Print 1997 Bowker Editorial Staff, R R Bowker Publishing, 1996-09 how to instruction

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