

T O O L S



F O R

A Practical Guide
for Local Government

D E C I S I O N

M A K I N G

Second Edition

D A V I D

A M M O N S

Tools For Decision Making A Practical Guide For Local Government 2nd Edition

**Robert E. England, John P.
Pelissero, David R. Morgan**



Tools For Decision Making A Practical Guide For Local Government 2nd Edition:

Tools for Decision Making David N. Ammons, 2008-10-17 Known for encouraging step by step problem solving and for connecting techniques to real world scenarios David Ammons *Tools for Decision Making* covers a wide range of local government practices from the foundational to the advanced Brief and readable each chapter opens with a problem in a hypothetical city and then introduces a tool to address it Thoroughly updated with new local government examples the second edition also incorporates chapters devoted to such additional techniques as sampling analysis sensitivity analysis financial condition analysis and forecasting via trend analysis Numerous tables figures exhibits equations and worksheets walk readers through the application of tools and boxed features throughout each chapter present other uses for techniques helpful online resources and common errors A handy guide for students and an invaluable resource and reference for practitioners

Tools for Decision Making David N. Ammons, Dale J. Roenigk, 2021-09-08 This book guides readers to the mastery of a wide array of practical analytic techniques useful to local governments Written in an easy to read style with an emphasis on providing practical assistance to students local government practitioners and others interested in local government performance this updated third edition features analytic methods selected for their relevance to everyday problems encountered in city and county governments The authors outline a variety of practical techniques including the simplest that the fields of management public administration policy analysis and industrial engineering have to offer Each analytic technique is introduced in the context of a fictitious case presented over a few pages at the beginning of that technique s chapter Contents include demand analysis work distribution analysis process flow charting inflation adjustments annualizing capital costs staffing analysis identifying full costs of a program or service present value analysis life cycle costing lease buy analysis cost effectiveness analysis benchmarking analysis and more This updated third edition features a dramatic expansion of Excel based applications plus templates and exercises accompanying many of the chapters and available online New chapters prepare readers to use statistical tests to identify significant differences in performance averages construct Pareto charts develop cause and effect diagrams prepare control charts detect possible discrimination in hiring and appointment practices and present analytic evidence more effectively This book is an essential resource for students and instructors of public administration courses on analysis methods evaluation productivity improvement and service delivery Online resources for this book including Excel templates are available at <https://toolsfordecisionmaking.sog.unc.edu>

The Basics of Public Budgeting and Financial Management Charles E. Menifield, 2025-04-30 Connecting budgetary theory with practical tools Charles E Menifield carefully examines the key areas that every budgeting and financial management student needs to know in order to be a successful budgeteer in a local government nonprofit or state level budget office From the perspective of a bureaucrat students examine various concepts and then work through in class and out of class exercises and problems to reinforce those concepts and ideas through practical applications Menifield provides

an overview of the basic budgeting concepts types and techniques to orient students along with discussion of budget cycles and the actors involved in the process Chapters unfold to present personal services operating and capital budgets as well as the various ways to fund public budgets Students will gain an understanding of budgeting techniques and analytical models but also how these methods are useful in answering important policy questions Other topics include cash management risk management procurement debt management incentivizing economic development and cutback management strategies Menifield concludes with an examination of different data sources data quality and appropriateness and the different ways to communicate budget data effectively using charts graphs and slides Each chapter provides the student with a list of important terms phrases and exercises that require the students to apply what they have learned in each chapter using only basic office applications The Fifth Edition of the book provides in class exercises for each chapter allowing students not only to compare their responses to their peers in small groups but also to present those responses to the entire class with the goal of improving their presentation skills This book blends budgetary theory and practice in a volume that is easy to understand by both undergraduate and graduate students alike

Managing Local Government Services Carl W. Stenberg, Susan Lipman Austin, 2007 *Managing Local Government Services* 3rd ed is a comprehensive text on the subject of local government services relevant to local governments of all sizes This edition is refocused and updated to include the demographic economic technology and cultural trends that affect the management of service delivery New chapters discuss the shift from government to governance alternative methods of service delivery community development and the five management practices that are fast becoming the standard for professional local government management Each chapter lays out the manager s responsibilities in each service area and provides effective policies practices and procedures Short case examples give you a practical look at the goals challenges and solutions in the manager s world

Managing Urban America Robert E. England, John P. Pelissero, David R. Morgan, 2016-05-06 *Managing Urban America* guides students through the challenges politics and practice of urban management including managing conflict through politics adapting to demographic and social changes balancing budgets and delivering a myriad of goods and services to citizens in an efficient equitable and responsive manner The Eighth Edition has been thoroughly updated to include a discussion of the difficulties cities confront as they deal with the lingering economic challenges of the 2008 recession the concept of e government and how it affects the theory and practice of management and the implications of environmental issues for urban government management

Handbook of Human Resource Management in Government Stephen E. Condrey, 2010-08-02 **HANDBOOK OF HUMAN RESOURCE MANAGEMENT IN GOVERNMENT THIRD EDITION** The practice of public human resource management has evolved significantly in recent years due to increased outsourcing privatization and the diminution of public employee rights This thoroughly revised and updated edition of the classic reference *Handbook of Human Resource Management in Government* offers authoritative state of the art information for public administrators and human resource professionals The third edition

features contributions from noted experts in the field including Donald E Klingner Mary E Guy Jonathan P West Jeffrey L Brudney Montgomery Van Wart J J Steven Ott Norma M Riccucci and many more Praise for the Handbook of Human Resource Management in Government This third edition of the Handbook of Human Resource Management in Government is an essential resource for scholars practitioners and general readers in need of concise summaries of up to date cutting edge public personnel administration research No other handbook on the market more concisely more comprehensively more clearly synthesizes this vast rapidly changing field that remains so vital to effective government performance RICHARD STILLMAN editor in chief Public Administration Review The Handbook of Human Resource Management in Government comprehensively and seamlessly blends theory and practice The result is a clear road map that can finally make HR a key player in helping the government meet the unprecedented challenges facing our nation our states and our communities BOB LAVIGNA vice president Research Partnership for Public Service Washington DC With each successive edition Condrey s Handbook of Human Resource Management in Government becomes a more essential tool for graduate students who wish to improve their understanding of this field Condrey s own expertise has enabled him to take contributions from leading experts in the field and shape them into a reader that is comprehensive engaging and authoritative DONALD E KLINGNER University of Colorado Distinguished Professor School of Public Affairs University of Colorado at Colorado Springs former president American Society for Public Administration and fellow National Academy of Public Administration *The Public Productivity and Performance Handbook* Marc Holzer, Andrew Ballard, 2021-07-25 A productive society is dependent upon high performing government This third edition of The Public Performance and Productivity Handbook includes chapters from leading scholars consultants and practitioners to explore all of the core elements of improvement Completely revised and focused on best practice the handbook comprehensively explores managing for high performance measurement and analysis costs and finances human resources and cutting edge organizational tools Its coverage of new and systematic management approaches and well defined measurement systems provides guidance for organizations of all sizes to improve productivity and performance The contributors discuss such topics as accountability organizational effectiveness after budget cuts the complementary roles of human capital and big data and how to teach performance management in the classroom and in public organizations The handbook is accompanied by an online companion volume providing examples of performance measurement and improvement manuals across a wide variety of public organizations The Public Performance and Productivity Handbook Third Edition is required reading for all public administration practitioners as well as for students and scholars interested in the state of the public performance and productivity field **Public Productivity Handbook, Second Edition**, Marc Holzer, 2004-02-20 Anyone hoping to improve teamwork performance and budgeting training and evaluation programs in their organization should look no further Completely revised Public Productivity Handbook Second Edition defines the role of leadership dimensions of employee commitment and multiple employee organization based

relationships for effective internal and external connections It s coverage of new and systematic management approaches and well defined measurement systems provides guidance on correct utilization of human resources that ensure improvements in productivity and performance The authors discuss such topics as citizen driven government and performance public sector values and productivity privatization and productivity barriers in the public sector *Alternative Service Delivery: Readiness Check* Gerald T. Gabris, Heidi O. Koenig, Kurt Thurmaier, Craig S. Maher, Kimberly L. Nelson , Katherine A. Piker, Alicia Schatteman, Dawn S. Peters, Craig Rapp, 2014-04-15 *Alternative Service Delivery Readiness Check* synthesizes academic and practitioner knowledge about alternative service delivery ASD systems This handbook offers information and insights that local governments can use to provide public services more effectively and efficiently It serves as a primer about alternative service delivery intended to guide investigation of new approaches to service delivery It derives from multiple conversations with local government practitioners in Illinois who were frustrated by a lack of guidance on how to think about alternative service delivery methods for public services and in what circumstances different alternatives were more or less successful This handbook is written for both appointed managers and elected officials who are looking for innovative ways to consider service delivery and want to answer the basic question Can we be doing this better Why does your local government want to consider providing public services in new alternative ways As the cases in this handbook demonstrate jurisdictions that successfully develop and implement an alternative service delivery method are driven by a desire to improve service effectiveness Local governments that move from tactical to strategic thinking about service delivery are the ones more likely to improve services using different forms of alternative service delivery The kinds of issues and types of questions examined in this handbook range from how to best handle such demand driven services as allocation of police and fire resources to how to share expensive equipment that your jurisdiction needs only some of the time The stories solutions and evidence are intended to help local government officials understand the differences between delivery alternatives and the prerequisites for developing and implementing each option **Public Policy** Michael E. Kraft, Scott R. Furlong, 2017-04-28 In *Public Policy Politics Analysis and Alternatives* students come to understand how and why policy analysis is used to assess policy alternatives To encourage critical and creative thinking on issues ranging from the federal deficit to health care reform to climate change authors Michael Kraft and Scott Furlong introduce and fully integrate an evaluative approach to policy The Sixth Edition of *Public Policy* offers a fully revised concise review of institutions policy actors and major theoretical models as well as a discussion of the nature of policy analysis and its practice Both the exposition and data have been updated to reflect major policy controversies and developments through the end of 2016 including new priorities of the Donald Trump administration

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