

VOCABULARY FOR ADULTS

A SELF-TEACHING GUIDE



JACK S. ROMINE



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Edward J. Cripe, Richard S Mansfield



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Quick Vocabulary Power Jack S. Romine, Henry Ehrlich, 1995-12-08 If you're ready to expand your word power this book is for you. You'll learn practical shortcuts and techniques for understanding and using more words. You'll discover how combining Greek and Latin roots, prefixes and suffixes makes learning both fast and fun. You'll be able to remember the meanings of many more words without memorizing endless lists. With **Quick Vocabulary Power** you can work at your own pace. See words in context so that meanings are clear and easy to grasp. Learn the precise differences between words that are commonly confused. Practice and chart your progress with frequent self tests. This informative, easy-to-use guide is a completely revised and updated edition of the classic **Vocabulary for Adults** which helped tens of thousands of people improve their communication skills. The Publishers' Trade List Annual, 1884 **Study Skills** Robert A. Carman, W. Royce Adams, 1991-01-16 Shows how to survive in college by providing the reader with a skills approach tailored to individual needs and interests. With this guide students will teach themselves basic strategies for improving reading, writing, listening, researching, test taking, and classroom learning skills. Conversational and entertaining, it provides clear explanations and exercises with immediate feedback. Practice exercises include typical textbook material. *Adult Leadership*, 1976

Library of Congress Catalogs Library of Congress, 1977 **National Union Catalog**, 1978 Includes entries for maps and atlases **American Book Publishing Record**, 1996 **Programmed Learning and Individually Paced**

Instruction Carl H. Hendershot, 1973 *The British Library General Catalogue of Printed Books 1976 to 1982* British Library, 1983 **El-Hi Textbooks in Print**, 1984 *The Bookseller*, 1922 **The Value-Added Employee** Edward J. Cripe, Richard S. Mansfield, 2007-08-22 A handy guide offering a practical plan for targeting skills any employee wants to develop and employers most desire. It's hard to tell if today's competitive job market is more unsettling for employees seeking job security or companies trying to retain loyal workers. **The Value Added Employee** provides fresh insights on what makes employees valuable to the organization and how companies can keep productive employees on the job. Employees will understand how to increase their personal marketability by developing specific skills, knowledge, and attitudes. Managers and coaches will find the tools and resources to make employees more valuable to the organization. Even policymakers and human resource professionals can drive change and business improvement through the application of competency modeling processes. **The Value Added Employee** is a step-by-step plan for targeting the competencies an employee wants to develop and employers most desire. It discusses 31 core competencies including interpersonal competencies, business competencies, and self-management competencies. Designed as a handbook, **The Value Added Employee** is a toolkit of ideas and a workbook to be written in and referred to on a regular basis. Through its use, employees and their companies will discover a firm foundation for meeting future goals. **Monographic Series** Library of Congress, Books in Print Supplement, 1984

Hawes Guide to Successful Studying Gene R. Hawes, 1981-11-05 *The British National Bibliography* Arthur James

Wells,1998 **The Reader's Guide to Microcomputer Books** Michael Nicita,Ronald Petrusha,1984 **Dictionaries,**
Encyclopedias, and Other Word-related Books: English and polyglot books Annie M. Brewer,1979 **World**
Dictionaries in Print 1983 ,1983 *Training and Development Journal* ,1982

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