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Writing, Revising, Publishing and Teaching

Edited by Carol Smallwood, Colleen S. Harris & Cynthia Brackett-Vincent Foreword by Molly Peacock

Women On Poetry Writing Revising Publishing And Teaching

Carol Smallwood, Lura Sanborn

Women On Poetry Writing Revising Publishing And Teaching:

Women on Poetry Carol Smallwood, Colleen S. Harris, Cynthia Brackett-Vincent, 2012-01-23 In these 59 essays published female poets share a wealth of practical advice and inspiration Aimed at students and aspiring and experienced poets alike the essays address such topics as the women s collective writing experience tips on teaching in numerous contexts the publishing process and essential wisdom to aid the poet in her chosen vocation Women, Work, and the **Web** Carol Smallwood, 2014-12-05 In a tight economy women entrepreneurs are making progress in a field that has been traditionally along with science math and engineering one which women haven t been well represented technology Women Work and the Web How the Web Creates Entrepreneurial Opportunities is by contributors from the United States and Canada sharing how the Internet has opened doors leveled the playing field and provided new opportunities How the Internet has helped women with young children caretakers of disabled family members women with disabilities How it has helped female veterans gain employment put women into work boots publish in a male dominated world become editors online instructors and hold the First International Day of the Girl The twenty eight chapters are divided into five parts Fostering ChangeRunning a BusinessEducational ApplicationsPersonal AspectsPublishing and Writing It is exciting to see how the creative contributors of different ages backgrounds and goals are using the Web to further their careers and the status of other women as they progress online Time and Project Management Strategies for Librarians Carol Smallwood, Jason Kuhl, Lisa Fraser, 2013-05-16 As budgets for libraries continue to shrink the key challenge facing the 21st century librarian is finding how to do more with less Learning how to increase productivity within the constraints of a difficult economy librarians can benefit from the insights of fellow professionals and others who have succeeded in making the most of what they have Time and Project Management Strategies for Librarians features more than thirty essays that provide valuable tips for the professional who must cope with increasing demands upon their resources Librarians will get tips on how to identify the most important tasks for the library eliminate non essential functions and processes increase reliance on volunteers interns and students optimize daily routines and schedule staff effectivelyincrease productivity through the use of social media and emailincrease project and time management skills and personal productivity through setting and meeting goals With productivity tips for all librarians from the newly hired to the most seasoned veteran this volume will help libraries provide better service to their users and also show librarians how to give this service without losing their personal lives and their sanity Mentoring in Librarianship Carol Smallwood, Rebecca Tolley-Stokes, 2011-11-08 Both new librarians and those changing directions in the field can benefit greatly from a relationship with a positive and supportive mentor In this book public school academic and special librarians as well as LIS faculty and consultants offer expertise and wisdom for those wishing to become a mentor or a protege or to implement a mentoring program Topics include reasons for choosing mentoring relationships practical tips on setting up a program internships practicums job

shadowing virtual reference opportunities for those new to the profession and those in mid career and mentoring across disciplines By sharing their personal successes as well as their failures in mentoring the 35 contributors offer sound advice backed by years of experience advice that will aid all librarians who seek guidance or want to guide the future of the library **Teaching Technology in Libraries** Carol Smallwood, Lura Sanborn, 2017-02-06 Libraries are charged with profession fostering new skills and capabilities a challenging task in an era of rapid technological change Developing new ways of teaching and learning within budget and time constraints is the key to keeping up to date Written by librarians this collection of new essays describes an array of technology outreach and instruction programs from the theoretical to the practical for public academic and school libraries based on case studies and discussions of methodology Content includes out of the box lessons outreach successes and technology instruction programs applicable to patrons and staff at public academic and school libraries The Complete Guide to Using Google in Libraries Carol Smallwood, 2015-03-06 From the Forward by Michael Lesk Google has now developed services far beyond text search Google software will translate languages and support collaborative writing The chapters in this book look at many Google services from music to finance and describe how they can be used by students and other library users Going beyond information resources there are now successful collaboration services available from Google and others You can make conference calls with video and shared screens using Google Hangouts Writing documents with small numbers of colleagues often involved delays while each author in sequence took over the writing and made edits Today Google Docs enables multiple people to edit the same document at once An ingenious use of color lets each participant watch in real time as the other participants edit and keeps track of who is doing what If the goal is to create a website rather than to write a report Google Sites is now one of the most popular platforms Google is also involved in social networking with services such as Google Other tools view social developments over time and space The Google Trends service for example will show you when and where people are searching for topics Not surprisingly searches for swimwear peak in June and searches for snowmobile peak in January The Complete Guide to Using Google in Libraries Volume 2 Research User Applications and Networking has 30 chapters divided into four parts Research User Applications Networking Searching The contributors are practitioners who use the services they write about and they provide how to advice that will help public school academic and special librarians library consultants LIS faculty and students and technology professionals Continuing Education for Librarians Carol Smallwood, Kerol Harrod, Vera Gubnitskaia, 2013-01-30 It is an exciting time to be a librarian Advances in technology have let libraries expand far beyond walls and lead the way in information delivery while transforming the physical library into a place where customers can connect to information in new ways It is also a challenging time to be a librarian With continual change as the new normal staying current can seem overwhelming Even as they face budget shortfalls and staff reductions librarians are tasked with finding the time and resources to keep abreast of rapid changes This book offers a cornucopia of practical advice about how

to acquire new skills and formal and informal credentials through all stages of a career The 27 essays cover formal and online education conferences fellowships workshops networking teaching mentoring balancing personal with professional lives and money matters and are filled with practical honest and real world advice Writing after Retirement Carol Smallwood, Christine Redman-Waldeyer, 2014-09-04 Unlike previous volumes which focus on how to earn a living while writing in very specific areas this anthology accurately describes a wide range of different avenues an aspiring author can pursue either for profit or for personal fulfillment Speaking directly to retirees this book opens doors to many other areas worth pursuing its chapters vary from the inspirational the importance of linking to a community with similar interests reconnecting to one s dreams seeking inspirational sources to the quotidian everyday writing tips and how to use one s experience to find subjects to write about Writing after Retirement provides a variety of vantage points from published authors and paints a realistic portrayal of what it takes to get started in the industry This book also includes preparation for the challenges that aspiring writers face and practical guides for overcoming them A range of issues are addressed Linking one s writing to current activities. The nuts and bolts of writing Planning one s estate New career paths Writing opportunities Practical advice on how to take that first step Whether writing for pleasure or for profit the reader will find plenty to choose Creative Management of Small Public Libraries in the 21st Century Carol from in this collection Smallwood, 2014-12-23 Creative Management of Small Public Libraries in the 21st Century is an anthology on small public libraries as centers of communities serving populations under 25 000 that make up most of the public library systems in the United States A wide selection of topics was sought from contributors with varied backgrounds reflecting the diversity of small public libraries The thirty two chapters are arranged Staff Programming Management Technology Networking Fundraising User Services and provide tools to lead a local public library with relevant and successful services This volume shares a common sense approach to providing a small in staff size or budget but mighty in impact and outcome public library service The contributors demonstrate that by turning the service delivery team outward to the community with enthusiasm and positive energy it is possible to achieve significant results Many chapters summarize best practices that can serve as checklists for the novice library director or as a review for the more seasoned manager working through new responsibilities Chapters are tactical focusing on specific issues for managers such as performance evaluations effective programming or e reader services Time management is crucial in a small or rural public library as well as the challenges associated with managing Friends and volunteers While most public libraries do not have the resources to satisfy customer expectations for instant gratification ultra convenience and state of the art technologies The authors of this book details strategies and methods for providing top notch customer service while moving beyond customer service to the creation of meaningful customer relationships This volume makes an important contribution to the literature by reminding us that public libraries transform communities of every size In fact never before has the role of the public library been a more critical thread in the

fabric of community life **Library Youth Outreach** Kerol Harrod,2014-01-23 With tightened library budgets the norm librarians run the risk of cutting back so much that they isolate themselves from their patrons and their communities This doesn t have to happen The outreach methods detailed in this book range from simple actions to detailed processes Each of the 26 chapters provides helpful information for both those new to library outreach and those with years of experience

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