# VERA/VSIP Employee Checklist

This table provides a list of tasks to complete for the VERA/VSIP Application Process. If you have questions about the steps listed, please contact your supervisor, Human Resources Liaison (HRL), or the Civilian Human Resources Center (CHRC) for further information.

VERA/VSIP Employee Checklist			
	Activity	Instruction	Timeframe
0	Confirm your eligibility for VERA/VSIP	<ul> <li>✓ Confirm you meet the age and service requirements</li> <li>✓ Confirm you meet the requirements listed on the VERA/VSIP application</li> <li>✓ Contact your HRL representative or the CHRC with further questions</li> </ul>	NLT 23 Feb
٥	Fill out and submit VERA/VSIP application	✓ Download the application from http://www.capmed.mil/Employeeservices/ ✓ VERA VSIP 2018 ✓ Fill out Part 1 of the VERA/VSIP application ✓ Submit to your Department Head	NLT 23 Feb
0	Fill out ABC-C paperwork	<ul> <li>✓ Download the ABC-C application at https://www.abc.army.mil</li> <li>✓ Complete and turn in retirement paperwork to ABC-C</li> </ul>	NLT 23 Feb
H P	upproved		
0	Receive Letter of Approval from the NCR-MD	✓ You will receive a letter confirming your approval for VSIP and/or VERA	NLT 4 May
	Submit final ABC-C application with Letter of Approval from NCR-MD	<ul> <li>✓ Send ABC-C a copy of your Letter of Approval</li> <li>✓ Send ABC-C your retirement paperwork if you haven't already done so</li> </ul>	NLT 7 May
		✓ Complete DD2903 (if approved for VSIP) send to CHRC	NLT 11 May
	VOT approved	<ul> <li>✓ Withdraw retirement paperwork from ABC-C</li> <li>✓ Contact your Department Head for questions</li> </ul>	NLT 11 May
H F	ABC-C Confirms Eligibil	lity	
	Contact HRL	✓ Contact HRL representative to begin out-processing	NLT 31 May
er n	iOT found eligible	✓ Withdraw retirement paperwork from ABC-C ✓ Contact the CHRC for questions: dha_bethesda_ncr- medical_mbx_ncr-md-chrc@mail.mil	NLT 11 May

VSIP FORMS DD2903s must be forwarded to email address: <u>USARMY.RIA.CHRA-NC.mbx.chrc-ria-inbox@mail.mil</u> by the appropriate CHRC representative prior to sending to ABC.

# **Usda Vera Vsip Information**

United States. Congress. House.
Committee on Appropriations.
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Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations for 2015 United States. Congress. House. Committee on Appropriations. Subcommittee on Agriculture, Rural Development, Food and Drug *Employing Federal Workforce Flexibilities* United States. Congress. Senate. Administration, and Related Agencies, 2014 Committee on Homeland Security and Governmental Affairs. Subcommittee on Oversight of Government Management, the Federal Workforce, and the District of Columbia, 2005 **Downsizing the Federal Government** Vernon D Jones, 2016-07-01 The main focus of downsizing has shifted from the private to the public sector The cutbacks began in the Department of Defense Now the goal is a federal civilian workforce reduction of 12 percent by the year 2000 This pioneering study looks at the management of workforce reductions in the public sector both in theory and in practice Three case studies of the Defense Logistics Agency the Bureau of Reclamation and the Food and Drug Administration illustrate the organizational managerial and human dimensions of attempting to improve performance with reduced resources The author draws on extensive interviews with senior executives and middle managers in the three agencies at the General Accounting Office the Office of Personnel Management and the National Performance Review the Senior Executives Association and the Federal Managers Association and scholars and researchers In a larger sense this work pushes the boundaries of knowledge concerning organizational change and makes a significant contribution to organization theory. It offers important new insights not only for public sector managers but for organization theorists and management specialists whose work on downsizing has been presumed but not shown to be applicable to the public sector Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations for 2017: Commodity Futures Trading Commission; USDA Office of the Secretary; USDA Office of the Inspector General; USDA Natural Resources and Environment; Farm Credit Administration United States. Congress. House. Committee on Appropriations. Subcommittee on Agriculture, Rural Development, Food and Drug Administration, and Related Agencies, 2016 Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations for 2018: Statements of interested individuals and organizations United States. Congress. House. Committee on Appropriations. Subcommittee on Agriculture, Rural Development, Food and Drug Administration, and Related Agencies, 2017 Interior, Environment, and Related Agencies Appropriations for 2008 United States. Congress. House. Committee on Appropriations. Subcommittee on Interior, Environment, and Related Agencies, 2007 *Interior, Environment, and Related Agencies Appropriations for 2008, Part 2, 110-1 Hearings, \* ,2007* Interior, Environment, and Related Agencies Appropriations for 2007 United States. Congress. House. Committee on Appropriations. Subcommittee on Interior, Environment, and Related Agencies, 2006 Department of the Interior and Related Agencies Appropriations for ... United States. Congress. Senate. Committee on Appropriations, 2007 Interior. Environment, and Related Agencies Appropriations for 2013 United States. Congress. House. Committee on Appropriations.

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