

Note: In communicative exercises where several answers are possible, this answer key contains some examples of correct answers, not all possible answers. Any valid answer in this type of exercise should be considered acceptable.

Exercise 1

1. appropriate 2. inappropriate 3. inappropriate
4. appropriate 5. inappropriate

Exercise 2

1. c 2. e 3. b 4. a 5. d

Exercise 4

Correct order: 1, 4, 2, 5, 6, 3

Exercise 5

1. did he 2. isn't it 3. didn't you 4. won't he
5. are you 6. was it 7. aren't I 8. were there

Exercise 6

3. will / 'll be; won't you
4. hasn't gotten; has she
5. wasn't; was he
6. doesn't like; does she

Exercise 7

Possible answers:

2. You're not married, are you?
3. You like to be addressed by your first name, don't you?
4. You are 25 years old, aren't you?
5. You don't live in Hong Kong, do you?
6. You go to school, don't you?

Exercise 9

1. a 2. b 3. b 4. a 5. a

Exercise 10

2. had already given; hadn't yet taken
3. had already read
4. hadn't yet had
5. hadn't yet exercised
6. had already gone

Exercise 11

1. a 2. a 3. b 4. b

Exercise 13

2. customary 3. nice 4. not usual 5. punctuality

Exercise 14

1. False 2. False 3. True 4. True 5. No information
6. False

Exercise 16

1. You should arrive five minutes before the hour set for the dinner.
2. You should apologize before taking your seat.
5. You should wait for others to be served before you start eating.
6. If you're the hostess, you should wait until the guests are done eating before leaving the table.
7. You should wait at least 30 minutes before you leave.

Exercise 17

1. a 2. b 3. a 4. b 5. c

GRAMMAR BOOSTER

Exercise A

3. isn't it; Yes, it is.
4. can she; No, she can't.
5. wasn't it; No, it wasn't.
6. have they; No, they haven't.
7. are they; No, they aren't.
8. doesn't he; Yes, he does.

Exercise B

2. have 3. am / 'm making 4. tells 5. is going
6. are; doing 7. leaves 8. am / 'm baking

Exercise C

1. 've been having 2. has been shining 3. have been
4. have met 5. have been traveling

Exercise D

2. My family ~~was going~~ went to Cairo last summer. It was a great trip!
3. They have ~~known~~ known her since 2003.
4. He didn't ~~used~~ use to work there, but now he does.
5. I ~~watched~~ was watching a movie when he called, but I didn't mind the interruption.
6. I have already seen that movie.
7. We have ~~been traveling~~ traveled to Mexico three times.

WRITING BOOSTER

Exercise A

2. d 3. f 4. c 5. h 6. e 7. a 8. g 9. i

Exercise B

- Do's: a, b, c, f, h, i, k
Don'ts: d, e, g, j

Exercise C

Errors are underlined.

Maria, Thanks, d lunch yesterday. i was GLB, 2 CU. let's continue our conversation about the project. maybe. Wednesday next week? My place? There's still lots 2 discuss. BTW, please don't forget to bring the info we talked about. LYK about next week. CU LB.

Peter

Possible answer:

Maria,
Thank you for lunch yesterday. It was great to see you. Let's continue our conversation about the project. Are you available on Wednesday next week? Can you come to my office? There's still a lot to discuss. By the way, please don't forget to bring the information we talked about.

Let me know about next week.

Thanks so much.

Peter Benson

Workbook Unit 4 Answer Top Notch

Emilie Sanchez

A red circular graphic with a gradient, appearing as a semi-circle or a partial circle, located to the right of the name Emilie Sanchez.

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Table of Contents Workbook Unit 4 Answer Top Notch

1. Understanding the eBook Workbook Unit 4 Answer Top Notch
 - The Rise of Digital Reading Workbook Unit 4 Answer Top Notch
 - Advantages of eBooks Over Traditional Books
2. Identifying Workbook Unit 4 Answer Top Notch
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Workbook Unit 4 Answer Top Notch
 - User-Friendly Interface
4. Exploring eBook Recommendations from Workbook Unit 4 Answer Top Notch
 - Personalized Recommendations
 - Workbook Unit 4 Answer Top Notch User Reviews and Ratings
 - Workbook Unit 4 Answer Top Notch and Bestseller Lists
5. Accessing Workbook Unit 4 Answer Top Notch Free and Paid eBooks
 - Workbook Unit 4 Answer Top Notch Public Domain eBooks
 - Workbook Unit 4 Answer Top Notch eBook Subscription Services
 - Workbook Unit 4 Answer Top Notch Budget-Friendly Options

6. Navigating Workbook Unit 4 Answer Top Notch eBook Formats
 - ePub, PDF, MOBI, and More
 - Workbook Unit 4 Answer Top Notch Compatibility with Devices
 - Workbook Unit 4 Answer Top Notch Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Workbook Unit 4 Answer Top Notch
 - Highlighting and Note-Taking Workbook Unit 4 Answer Top Notch
 - Interactive Elements Workbook Unit 4 Answer Top Notch
8. Staying Engaged with Workbook Unit 4 Answer Top Notch
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Workbook Unit 4 Answer Top Notch
9. Balancing eBooks and Physical Books Workbook Unit 4 Answer Top Notch
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Workbook Unit 4 Answer Top Notch
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Workbook Unit 4 Answer Top Notch
 - Setting Reading Goals Workbook Unit 4 Answer Top Notch
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Workbook Unit 4 Answer Top Notch
 - Fact-Checking eBook Content of Workbook Unit 4 Answer Top Notch
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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