

WHY MOST POWERPOINT PRESENTATIONS **SUCK**

And how you can
make them better

Rick Altman

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Bolton, 2015-12-09 This book is your blueprint for strengthening and conditioning yourself as the best corporate trainer you can possibly be Corporate training is a challenging but incredibly rewarding job To help others develop the skills they need to advance their careers and boost their organizations bottom lines is an awesome privilege to undertake But while your clients are being sharpened into fine efficient successful workers under your watchful eye how are you being developed and refined as a trainer While providing a proven structure for dynamic workshops along with surefire strategies for blending course content with fluid interaction What Great Trainers Do will show you how to Organize presentations for maximum impact Use activities to connect participants to the content and each other Fine tune your delivery Listen actively and read the group Make presentations interactive Adapt the course to fit the participants What Great Trainers Do is a one stop resource to provide invaluable guidance and support for anyone involved with the challenging task of corporate training You re providing them with everything they need don t forget about yourself *Research for the Health Professional* Angela N. Hissong, Jennifer E. Lape, Diana M. Bailey, 2014-11-26 This classic text explains the hows and whys of conducting and writing a research project Step by step guidance shows you how to select topics how to select the appropriate methodology and

theoretical framework how to collect analyze and interpret the data and how to write present and publish your project

The Manager's Communication Toolbox Everett Chasen, Bob Putnam, 2012-11-29 The Manager's Communication Toolbox focuses on management development by improving communication for new managers as well as more experienced professionals Like a star baseball player every good manager should aim to be a five tool expert Reading writing speaking listening and thinking are basic skills for any employee but the manager who stands out is the manager who commands these skills To improve your standing with your employees and superiors it's essential to understand each of these areas of communication In The Manager's Communication Toolbox the authors offer tips checklists and examples along with other expert testimony for best practices Over the years the practice of these skills has changed as a result of technology Everyone emails these days but in this book the authors dig deeper into what to say when to say it and how to say it in a business setting Rethink your thinking skills find more time in your day by being more aware of your tendencies And for everyone who worries about giving speeches and making presentations find out how to improve and the steps you can take to show off your managerial communication skills

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