

**UNIVERSITY OF PAPUA NEW GUINEA
OPEN COLLEGE
SEMESTER 1, 2024
EXAMINATION SCHEDULE (Degree/Diploma)
Monday 24th June - Friday 5th July 2024**

INSTRUCTIONS:

The major objective of this schedule is to conduct the exam strictly following the instructions listed below:

1. Semester 1 2024 Examinations will be held from the **Monday 24th of June to Friday the 5th of July 2024.**
2. Students have to enter the examination room half an hour (30minutes) before the exam starts.
3. Open College Headquarters will not print the Exam Scripts, like it used to be in the past and send via mail, instead we will send the exam scripts via email in electronic copies.
4. All exams scheduled for the day will take place simultaneously. Therefore, depending on number of students and number of exams for the same time slot, number of invigilators will be determined by Centre Directors (CDs).
5. The CDs are instructed to strictly follow the timetable and conduct the examinations on the date and time as per timetable. This means all centers will conduct particular exam on the same day and time to avoid leakage and plagiarism.
6. The CD and Invigilator together will open the required Examination packet and sign.
7. Please ensure that the question paper packet will be opened half an hour before the commencement of exam in the presence of invigilators.
8. There must be strict supervision by the CDs such as checking of students ID, filling in of attendance log sheet and signed off at the end of examination.
9. After the examination is over, the answer scripts, and student attendance list must be packed, sealed and signed by both CD and Invigilator for dispatch.
10. All student numbers, names and signatures with date recorded by invigilator counter signed by CD should be sent with exam papers for each examination.
11. All exams completed to be dispatched immediately after the last exam is conducted.
12. **Note strictly** - that internal marks that come in after the completion date of results will not be counted for Semester 1, 2024. The result of late sending of internal marks will be confirmed in the next semester.

Monday 24th June

Time	Room	Course Number	Course Name	Program	Coordinator	Invigilator
9.00 am – 12.00 pm	MLT	4.13701	Information Literacy	BA – APT	Mrs. T. Kaliku	Mrs. T. Kaliku
	L3	4.43203	Assessment and Evaluation	BA (PSED)	Prof. Lahul-Ako	Prof. Lahul-Ako
LUNCH						
1.00 pm – 4.00 pm	NLT / MLT / SLT/ ALT / KDS00 / KDS27 / KDS23 / LS-6	4.13902	Communication and Life Skills	ES	Mr. S Papa	Mr. S. Papa Mr. Puro Mr. E Savio Dr. A. Jenkins

Tuesday 25th June

Time	Room	Course Number	Course Name	Program	Coordinator	Invigilator
9.00 am – 12.00 pm	NLT	3.12204	Introductory Accounting	BA/PT	Ms. Lucy Kenia	Ms. Lucy Kenia
	MLT	4.25002	Social Development	APT	Ms. P Karahuna	Ms. P Karahuna
LUNCH						
1.00 pm – 4.00 pm	NLT / MLT / SLT/ ALT	1.10831	Computer Literacy and Numeracy	ES	Ms. H Simon	Ms. H Simon Mr. M. Tanol Mr. Tolowalewal Ms. M.

Wednesday 26th June

Time	Room	Course Number	Course Name	Program	Coordinator	Invigilator
9.00 am – 12.00 pm	KDS27	3.21212	Introduction to Business Practices	DBM	Mr. R. Lan	Mr. R. Lan
	L3	4.43204	Aspects of Classroom Learning	BA - PSE	Prof. Lahul-Ako	Prof. Lahul-Ako
LUNCH						
1.00 pm – 4.00 pm	MLT	3.10901	Foundation Economics	BA/PT	Mr. K. Mambon	Mr. K. Mambon
	ALT	3.22201	Financial Accounting I	DACC	Ms. K. Mase	Ms. K. Mase

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M Lipman



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