Third Edition

UNDERSTANDING

Practical Ways to Improve Your Writing

JOE GLASER



<u>Understanding Style Practical Ways To Improve Your</u> <u>Writing</u>

Charles E. Menifield

Understanding Style Practical Ways To Improve Your Writing:

Understanding Style Joe Glaser,1999 An ideal text for courses in advanced composition Understanding Style uncovers some of the inherent mystery of style and explains how to craft good sentences and combine them into writing that is clear and readable While similar books often fail to address the relationship between written style and spoken voices or to discuss the ways that writers control rhythm and emphasis precisely the kind of issues that give style its reputation as a difficult topic this unique book adapts the findings of modern linguistic research into detailed writing advice seldom found elsewhere

Understanding Style Joseph Glaser, 2015 Understanding Style Practical Ways to Improve Your Writing Third Edition uses the findings of modern linguistics to explore the relationship between written and spoken voices and to uncover little known ways to control rhythm and emphasis With a focus on sound and voice author Joe Glaser explains and illustrates measurable non subjective keys to good writing an approach that yields practical writing techniques and advice rarely found elsewhere An excellent choice for courses in advanced composition this book also covers more standard topics such as economy diction coherence and variety along with abundant open ended exercises drawn from business history popular science and other The Basics of Public Budgeting and Financial Management Charles E. Menifield, 2013-08-16 The Basics of Public areas Budgeting and Financial Management brings budgetary theory and practice together filling the void between the two that has existed in the field of budgeting and public finance This book bridges the gap by providing the reader with applications and exercises that reinforce budgetary theory Students are given the opportunity to learn various concepts and skills necessary to succeed in the field and the exercises provided in each chapter require application of what is learned Specifically students will be exposed to basic budget and finance concepts public revenue financial management risk assessment cost benefit analysis and so on This handbook also provides great tools that allow the user to visually display budgets and other analysis Students will gain the solid foundation needed to begin work in a budget office Features of this second edition include enhanced data and optional in class assignments For ancillary materials please contact the author at menifieldc missouri edu **Elegant Legal Writing** Ryan McCarl, 2024-02-06 Elegant Legal Writing helps attorneys elevate their writing from passable to polished Drawing on ideas from cognitive science stylistics and litigation strategy the book teaches practical techniques by example using fast paced chapters Readers will learn the essentials of effective legal composition Writing clear efficient prose Crafting strong arguments Telling a client's story through a compelling narrative Overcoming procrastination and drafting more productively Readability aesthetics and argumentation are intertwined Ryan McCarl shows how litigation documents that are easier and more pleasant to read are more likely to persuade judges and other busy readers The book also discusses parts of legal writing that many guides overlook including sentence mechanics Setting the Style Valerie Bodden, 2008-07 Explains the difference between literary writing technology and typography and direct styles and the importance of tone in fiction writing Readings in Writing Courses Richard C.

Raymond, 2010-12-01 As the title suggests this six chapter book responds to a question which in Western culture goes back to Plato Aristotle Cicero and Quintilian namely What should rhetoric teachers ask their students to read Primarily historical the first two chapters trace conflicting answers to the question above focusing on two constructive results of the debate the re invention of rhetoric and writing as a discipline a coherent and growing body of knowledge and as a result the emergence of independent departments of writing free from departments of English free therefore to develop their own curriculum and to manage their own budgets Additionally the second chapter examines two destructive consequences of this debate the ban of literature from writing courses where students might profitably study both and as a result the often painful departmental splits which not only separate former colleagues but also cramp the pedagogy of those trained to teach both writing and literature More than a survey of key publications this chapter encourages readers to honor the discipline of rhetoric but to make a place for literature on their composition syllabi The next four chapters provide pedagogical support for these chief claims that literature can and should be taught in writing courses and that such readings need not distract students from the primary text their own writing On the contrary these readings motivate serious writing when students feel invited into a conversation on issues that touch their lives These pedagogical chapters then move entering professionals from the theoretical debate to the application of theory therefore the book would serve well professors of courses in composition theory particularly those who enjoy teaching the conflicts and preparing their graduate students to design assignments and courses that apply theories of learning reading and composing The Canterbury Tales in Modern Verse Geoffrey Chaucer, 2005-03-15 Readers of this witty and fluent new translation of The Canterbury Tales should find themselves turning page after page by recasting Chaucer's ten syllable couplets into eight syllable lines Joseph Glaser achieves a lighter more rapid cadence than other translators a four beat rhythm well established in the English poetic tradition up to Chaucer's time Glaser's shortened lines make compelling reading and mirror the elegance and variety of Chaucer's verse to a degree rarely met by translations that copy Chaucer beat for beat Moreover this translation s full Chaucerian range of diction from earthy to Latinate conveys the great scope of Chaucer's interests and effects The selection features complete translations of the majority of the stories including all of the more familiar tales and narrative links along with abridgments or summaries of the others To reflect Chaucer's interest in poetic technique Glaser presents the tales written in non couplet stanzas in their original forms An Introduction marginal glosses bibliography and notes are also included *Novel Metamorphosis* Darcy Pattison, 2016-05-10 Congratulations You ve finished a novel What an accomplishment Now what Now you need a innovative in depth guide to revision Why Revise Before revision Nice Story After revision Richer deeper the novel of your dreams Novice or Seasoned For aspiring novelists mid list novelists who want to break out novelists who want to self publish successfully writers who have completed NaNoWriMo but don t know what to do next and writing critique groups looking for a way to help each other to the next level Revising has never been easier Systematically inventory and diagnose your

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