8. TYPE BAR GUIDER

Holds type firmly at printing point.

9. CYLINDER SCALE POINTER:

Indicates position of carriage on writing line.

10. RIBBON CARRIER:

Raises ribbon to printing point.

11. PAPER CENTERING SCALE (On PaperTable):

Used to insert paper of different widths in the center of the typewriter. Insert paper so that the scale reading on each edge of the paper is the same.

12. FEED ROLL RELEASE LEVER:

Depress to release paper for straightening or adjusting, and to allow insertion of bulky material.

13. PAPER ALIGNING SCALE:

Permits aligning paper to line of writing; and is located two spaces below line of writing.

14. OUTSIDE FRAME COVER:

Protects ribbon mechanism, and is easily raised when necessary to replace ribbon or clean type. (See Changing Ribbons, next page.)

115. TOUCH TUNING:

Adjusts tension of all keys to suit operator; choice of five positions from light to firm touch.

16. TABULATOR KEY:

The Tabulator Stops are placed on Marginal Stop Rack at rear of machine. (See next page for instructions). To tabulate for figures in several columns or indent for letter writing, place Tabulator Stops on Rack at numbers where column or indentations are desired. Press Tabulator Key as far as it will go and HOLD IT until Carriage stops. Figures on Stop Rack correspond with figures on Paper Aligning Scale.

17. COLOR SELECTING LEVER:

Blue position permits writing on upper half of ribbon and red position on lower half. White position releases ribbon mechanism to permit stencil cutting. 18. SHIFT KEY, RIGHT:

Depress for writing upper case or capital letters and symbols.

19. SPACE BAR:

Depress to space between words, and other horizontal spacing.

20. SHIFT KEY, LEFT:

Depress for writing upper case or capital letters and symbols.

21. SHIFT LOCK:

Depress to lock Carriage on upper case to write all capital letters. Release by pressing Shift Key (left) No. 20.

22. BACK SPACER:

Depress to move carriage one or more spaces to the right.

23. MARGINAL STOP RELEASE BUTTON:

Pressing the Release Button allows writing beyond the set limits of Marginal Stops, either right or left, without changing position of marginal stops.

24. CARRIAGE CENTRALIZING LOCK:

When placing typewriter in case, always lock Carriage in center position. This is done by depressing right carriage release lever (See 1), then raising lock and moving carriage to left until lock engages.

25. LINE SPACE ADJUSTING LEVER:

Adjusts to three positions to set for single, double or triple spacing between lines.

26. VARIABLE LINE SPACER CYLINDER KNOB:

When pulled out, Cylinder can be rotated by hand to write on ruled lines or spaces that do not conform to the regular spacing of machine.

CENTRALIZING CARRIAGE:

See that the Variable Line Spacer Cylinder Knob (No. 26) is pressed in, then raise the Carriage Centralizing Lock (No. 24) at left side of Carriage Rail, then depress Carriage Release (No. 1) until Carriage stops, when it will be locked.

THE UNDERWOOD UNIVERSAL PORTABLE

This personal typewriter by Underwood possesses all the essential operating features of business size typewriters, including Underwood's exclusive dual touch tuning. All of the operating features of the Underwood Champion are to be found in the Underwood Universal Portable with the exception of the Lateral Paper Guide (3) Paper Fingers (4) and the Tabulator Key (16).



Underwood Champion Manual

Arturo Cuomo

Underwood Champion Manual:

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