

WORKPLACE DISCOURSE

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Workplace Discourse Almut Koester, 2010-07-08 Provides a fresh overview of the rapidly developing field of workplace discourse using both genre analysis and a corpus driven approach

Investigating Workplace Discourse Almut Koester, 2006 Exploring the characteristics of different types of workplace conversations including decision making training briefing or making arrangements this enthralling account pays particular attention to interactions with a more social focus such as small talk or office gossip Presenting a range of approaches to analyzing such workplace discourse Almut Koester argues for a combination of quantitative corpus based methods to compare specific linguistic features in different genres and qualitative methods involving a close analysis of individual conversations to explore such issues as politeness power conflict and consensus building A corpus of conversations recorded in a variety of office environments both in the UK and the USA is used throughout to demonstrate the interplay between speakers accomplishing tasks and maintaining relationships in the workplace

Language and Creativity at Work Michael Handford, Almut Koester, 2024-03-29 Language and Creativity at Work A Corpus Assisted Model of Creative Workplace Discourse explores linguistic creativity at work as well as the role of language in creative processes in the workplace Using a mixed methods approach involving corpus linguistics and discourse analysis this book Provides a critical comparison of previous studies in language and creativity in a linguistic context as well as in the context of businesses and entrepreneurship and considers the insights that can be gained from both approaches Argues the case for workplace creativity as a linguistic and discursive phenomenon in addition to a cognitive or relational one Presents a model of creative workplace discourse that integrates creative language the creative actions involving language and alignment between speakers Employs spoken corpus data from a range of workplace contexts recorded over a 20 year period Examines professional practice and creativity in two different professional contexts a residential care home and a small start up company and explores the roles of constraints leadership and alignment in these contexts Critically interrogates the notion of creativity as an inherently positive phenomenon and analyses instances of problematic creativity in the workplace Demonstrates how corpora can be used to underscore assessments of creativity and its realisations in real dialogic contexts This book fills an important gap in the literature on creativity within both language and organisational studies and as such will be key reading for students and researchers of English language applied linguistics communication studies and business management

The Language of Work Almut Koester, 2004-03-01 The Intertext series has been specifically designed to meet the needs of contemporary English Language Studies Working with Texts A Core Introduction to Language Analysis second edition 2001 is the foundation text which is complemented by a range of satellite titles These provide students with hands on practical experience of textual analysis through special topics and can be used individually or in conjunction with Working with Texts The Language of Work examines how language is used in business and the workplace looking at a range of situations and data from meetings to informal negotiations promotional letters to emails explores

representations of work in advertising career magazines and workplace talk looks at the way people in business interact through small talk politeness customer care and management employee relationships is illustrated with lively examples taken from the real world and includes a full index of terms features a useful section on entering the world of work exploring job adverts and texts that give advice on CV writing and developing transferable skills **The Routledge Handbook of**

Language in the Workplace Bernadette Vine, 2017-08-09 The Routledge Handbook of Language in the Workplace provides a comprehensive survey of linguistic research on language in the workplace written by top scholars in the field from around the world The Handbook covers theoretical and methodological approaches explores research in different types of workplace settings and examines some key areas of workplace talk that have been investigated by workplace researchers Issues of identity have become a major focus in recent workplace research and the Handbook highlights some core issues of relevance in this area such as gender leadership and intercultural communication As the field has developed applications of workplace research for both native and non native speakers have emerged Insights can inform and improve input from practitioners training workers in a range of fields and across a variety of contexts and the Handbook foregrounds some of the ways workplace research can do this This is an invaluable resource for researchers and graduate students interested in learning more about workplace discourse *Corpus Applications in Applied Linguistics* Ken Hyland, Meng Huat Chau, Michael Handford, 2012-04-19

Corpus linguistics is one of the most exciting approaches to studies in applied linguistics today From its quantitative beginnings it has grown to become an essential aspect of research methodology in a range of fields often combining with text analysis CDA pragmatics and organizational studies to reveal important new insights about how language works This volume captures some of the most stimulating and significant developments in the field including chapters on language teaching institutional and professional discourse English as an International Language translation forensics and media studies As a result it goes beyond traditional limited presentations of corpus work and shows how corpora inform a diverse and growing number of applied linguistic domains *Handbook of Business Communication*

Gerlinde Mautner, Franz Rainer, 2017-07-24 In spite of the day to day relevance of business communication it remains underrepresented in standard handbooks and textbooks on applied linguistics The present volume introduces readers to a wide variety of linguistic studies of business communication ranging from traditional LSP approaches to contemporary discourse based work and from the micro level of lexical choice to macro level questions of language policy and culture

The Routledge Handbook of Corpus Linguistics Anne O'Keeffe, Michael J. McCarthy, 2022-02-08 The Routledge Handbook of Corpus Linguistics 2e provides an updated overview of a dynamic and rapidly growing area with a widely applied methodology Over a decade on from the first edition of the Handbook this collection of 47 chapters from experts in key areas offers a comprehensive introduction to both the development and use of corpora as well as their ever evolving applications to other areas such as digital humanities sociolinguistics stylistics translation studies materials design language teaching and

teacher development media discourse discourse analysis forensic linguistics second language acquisition and testing The new edition updates all core chapters and includes new chapters on corpus linguistics and statistics digital humanities translation phonetics and phonology second language acquisition social media and theoretical perspectives Chapters provide annotated further reading lists and step by step guides as well as detailed overviews across a wide range of themes The Handbook also includes a wealth of case studies that draw on some of the many new corpora and corpus tools that have emerged in the last decade Organised across four themes moving from the basic start up topics such as corpus building and design to analysis application and reflection this second edition remains a crucial point of reference for advanced undergraduates postgraduates and scholars in applied linguistics *Communicating in English* Daniel Allington, Barbara Mayor, 2022-10-30 *Communicating in English* Talk Text Technology looks at how people use spoken and written English to communicate in their everyday lives Exploring the complex relationship between communication technology and the English language this book offers the reader practical insights into the analysis of speech and writing A wide range of examples is provided ranging from text messages and domestic quarrels to the works of Shakespeare and the words of Martin Luther King This book takes a fresh look at established topics such as rhetoric language acquisition and professional communication as well as covering exciting new fields such as everyday creativity digital media and the history of the book Key theoretical concepts are introduced in an accessible manner and the reader is given an in depth understanding of English language communication in its social and historical contexts Drawing on the latest research and on the Open University's experience of producing accessible and innovative texts this book explains basic concepts and assumes no previous study of English studies communication studies or linguistics features a range of source material and commissioned readings to supplement chapters includes contributions from leading experts in their fields including Naomi Baron Deborah Cameron Guy Cook Janet Holmes and Almut Koester has a truly international scope encompassing examples and case studies from Europe North America Africa Asia and Australasia is illustrated in full colour and includes a comprehensive index *Communicating in English* Talk Text Technology is essential reading for all students of English language studies or communication studies *American Book Publishing Record* , 2005 **A Sociolinguistic Insight Into an Italian Community in the UK** Siria Guzzo, David Britain, 2014 The Italian diaspora throughout the world navigate and negotiate various complex and multidirectional language dynamics In order to account for the sociolinguistic processes that have taken place this book provides a detailed observation of these linguistic dynamics from the point of view of the Italian diaspora in Bedford in the UK This study on the language behaviour of three generations of Italian residents in Bedford provides empirical data on and highlights the importance of the sociolinguistic examination of English in service encounters What comes to light in most of the cases analysed is that audience design has a proven influence on the choice of language and repertoire within the speech of the Bedford Italian community There are not only switches from one language to another but also style shifts in the linguistic

repertoire Throughout this study it becomes clear that speakers freely use the two languages available to their speech community and thanks to their active and passive repertoire they apply a range of linguistic resources from both Italian and English The volume also uncovers some especially interesting traits in 3rd generation speech involving in particular a rather widespread use of mixed pronunciation Upon moving past the initial assumption that the adoption of this mixed pronunciation is used to show the younger generation TM s sense of belonging to the BI community a quite different reason emerges Closer analysis reveals that due to an increasing feeling of non Britishness TM this linguistic choice may be linked to a deliberate and conscious attempt on their part not to accommodate to British culture and in so doing to distance themselves further from it Preface by David Britain *Linguistics and Language Behavior Abstracts* ,2009-02

Andraspråkstalare i arbete Marie Nelson,2010 With a summary Second language speakers at work A sociolinguistic study of communication in a major Swedish company **Annual Bibliography of English Language and Literature** Modern Humanities Research Association,2005 Includes both books and articles **International Bibliography of Book Reviews of Scholarly Literature Chiefly in the Fields of Arts and Humanities and the Social Sciences** ,2009

British Education Index ,2004 **Talking at Work** Lucy Pickering, Eric Friginal, Shelley Staples,2016-12-22 This book offers original corpus research in a range of workplace contexts including office based settings call center interactions and healthcare communication Chapters in this edited volume bring together leading scholars in the field of corpus analysis in workplace discourse and include data from multiple corpora Employing a range of qualitative and quantitative analytic approaches including Conversation Analysis Linguistic Profiling and Register Analysis the book introduces unique specialized corpus data in the areas of Augmentative and Alternative Communication nursing and cross cultural communication among others **Forthcoming Books** Rose Arny,2004 **Relational Sequences in Workplace Genres** ,2004 *Insights Into Workplace Discourse* Amanda Clare Murphy,Costanza Cucchi,2010

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