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web aug 6 2022 method 2 add formulas in a table cell in word quickly insert a table in your word document and populate the table with data navigate to the cell where you want to make your computations using a formula once you ve selected the cell switch to the layout tab from the ribbon at the top and select formula from the data group create forms that users complete or print in excel microsoft - Aug 22 2022

web step 1 show the developer tab on the excel menu click preferences under authoring click view under in ribbon show select developer tab step 2 add and format content controls on the developer tab click the control that you want to add in the worksheet click where you want to insert the control