

Manual Handling Are you managing the risks?

Overview and Legal Duties

Manual handling covers most activities of employed persons.

The Regulations require employers to...

- Assess the need for manual handling
- Assess the risk of injury from hazardous manual handling activities that cannot be avoided
- Reduce the risk of injury from hazardous manual handling activities

Manual Handling risk assessment

- To be carried out by a competent person who is familiar with the legal requirements

Guidance weights are available



Assessing and reducing manual handling risks

This can be achieved by looking at the activities and the '5R's' approach for the assessment and reduction of risk.

- The Risk is to be assessed
- The frequency, quantity of those involved
- The weight lifted
- The working (lifting/lowering) posture the manual handling is being carried out

NOTE: Other Manual Handling assessment tools such as the 'NIOSH' Test can also be used.

Good Hand Habits



Team Lifts



Roller Conveyors



Mechanical Assistance



Step 1

Step 1: Think and plan

- Why does this need to be done?
- Do you require any equipment?
- Can it be automated?
- Can HSE or someone you consider?
- Do you need help?



Step 2

Step 2: Adopt a stable and coordinated posture

- Hands close to the feet
- Knees slightly bent from the vertical
- Back straight



Step 3

Step 3: Get a grip

- Feet flat on the ground and heels
- Feet close to the feet towards your feet
- Feet slightly bent from the vertical



Step 4

Step 4: Adopt a good posture

- With your back, feet and knees slightly bent, you are in a stable posture from the vertical towards your feet
- Feet slightly bent from the vertical towards your feet
- Feet slightly bent from the vertical towards your feet
- Feet slightly bent from the vertical towards your feet



Step 5

Step 5: Pick up the load and then adjust it

- When possible, use the feet to lift or push the load from the floor to the required position
- Avoid twisting the back or bending the knees excessively while the load is heavy



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