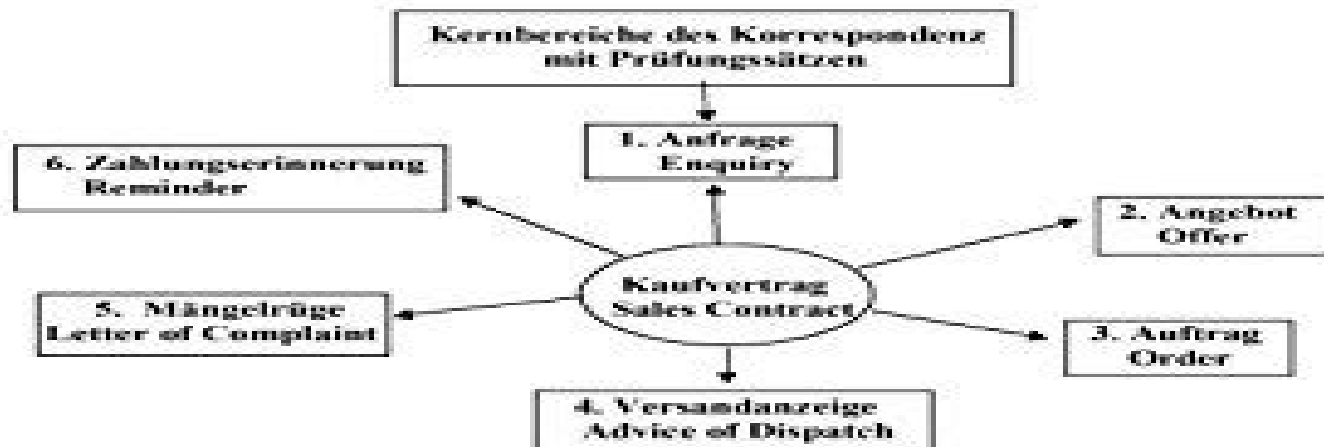


IHK – Zusatzqualifikation Englisch für kaufmännische Auszubildende
Prüfungsaufgaben zu Kernbereichen der Korrespondenz und Sprachergänzungstests



- Useful Phrases zu den obigen Themenbereichen
- Redewendungen und Vokabular dazu flexibel einsetzbar
- Schriftverkehr und Sprachergänzungstests nach IHK-Vorgaben
 - Geschäftsbrief nach Stichwortvorgabe
 - Kurzgefasste Mitteilung per moderner Telekommunikation
 - Sprachergänzungstests Teil 1 und Teil 2
- **NEU:** zusätzlicher Übungsteil mit 21 Aufgaben zu allen Themen
- Vorbereitung auf die mündliche Prüfung
- Check-up themenrelevanten Wirtschaftswortschatzes
- **NEU:** Erweiterung wirtschaftsbezogener Must-Know Inhalte
- Lösungen zu den Übungs- und Prüfungsteilen

Zusatzqualifikation Englisch Kaufmännische Auszubildende Prüfungsvorbereitung

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Englisch für kaufmännische Berufe. Zusatzqualifikation. Arbeitsheft. Susanne Dostert, 1998

Prüfungsvorbereitung Englisch (IHK) ,2019 IHK Zusatzqualifikation Für Kaufmännische Auszubildende

Fritz Kirsch, 2016-06-23 Auszubildende können ihre berufsspezifischen Englischkenntnisse die sie während ihrer Ausbildung erworben haben in der Zusatzqualifikation Englisch vor der IHK zertifizieren lassen. Diese Prüfung wird durch die vorliegenden Auführungen wesentlich erleichtert, weil sowohl die schriftliche als auch die mündliche Prüfung durch in der Praxis erprobte Aufgaben und Fragestellungen dargestellt werden. Zahlreiche Übungen zur Ausarbeitung eines Geschäftsbriefes in englischer Sprache und zur Beantwortung einer Korrespondenz per moderner Telekommunikation sowie zu den Sprachergnzungstests Teil 1 und Teil 2 decken den gesamten Bereich des Kaufvertrages ab. Die umfangreich strukturierten Redemittel Useful Phrases können flexibel eingesetzt werden und sind auch eine wertvolle Hilfe bei der Zusammenfassung der fremdsprachlichen Korrespondenz. Die Darstellung wirtschaftskundlicher Inhalte des notwendigen Wirtschaftsvokabulars und viele Anregungen zur mündlichen Kommunikation bereiten die mündliche Prüfung zielgerichtet vor. *Englisch Für Kaufmännische Auszubildende IHK Zusatzqualifikation ,2015-06 Business to Business. Kaufmännische Auszubildende Mit Zusatzqualifikation Englisch (IHK) ,2021-10-04*

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